

**HEDGE END TOWN COUNCIL - MINUTES OF A MEETING OF THE RECREATION & AMENITIES
COMMITTEE HELD 12 DECEMBER 2018**

Cllrs. Present: Cllr. Margaret Allingham, Cllr. Paul Carnell, Cllr. John Jupe, Cllr. Dave Kinloch, Cllr. Cliff Morris, Cllr. Derek Pretty, Cllr. Shankerlal Sthankiya, Cllr. Jane Welsh (Chair)

**In attendance: Brett Athow – Operations Manager
Chetana Greenwood – Allotment Committee Chairman
Maria Ross – Allotment Committee**

**R113 Apologies:
Cllr. Stephanie Arnold**

**R114 Minutes & Matters Arising
Meeting of 14 November 2018**

The Minutes were signed and agreed as a true and correct record by the Chair. There were no matters arising.

R115 Correspondence:

(i) Request from allotment holder A2 to erect a polytunnel. The size proposed is 6 x 3. Members agreed to the size as proposed because the holder has the neighbouring plot and is effectively a double plot but subject to the caveat that if the plot becomes a single size than the polytunnel must be removed. Members also agreed that the polytunnel placement is subject to location, design and agreement with the Operations Manager.

(ii) The Town Clerk raised the issue of a query concerning Bridget Mary Gardens/37 Upper Northam Road. The owner would like the Town Council to replace the fence between his property and Bridget Mary Gardens. Cllr. Cliff Morris felt it was paramount to obtain detailed title deeds from HM Land Registry upon which fence responsibilities are indicated with a 'T'. Members agreed that this needed further evaluation and should be an agenda item at the January Recreation & Amenities Committee meeting.

R116 Allotments

No significant matters were discussed.

R117 To Consider re-submission Josh Gook Tennis Business Plan at Woodhouse Lane

The Town Clerk advised members of the re-submission of a tennis plan received from Josh Gook in connection with tennis provision at Woodhouse Lane. Members considered the contents of the plan carefully. It was unanimously agreed that the management and responsibility of the tennis courts should remain in-house with the Town Council and members rejected the business plan. It was further agreed that should Josh Gook wish to re-submit, he could do in twelve months time.

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R118 Operations Manager Report
Albert Road Cemetery

- 3 internments since the last recreation and amenities committee meeting – 1 burial and 2 internment of ashes. Again, the burials have been completed by Town Council staff to a fantastic standard. It is not easy work.
- The Operations Manager will be working on the Cemetery Green Flag application for submission end of January 2019.

Allotments

- As of 11th December 2018, there is one vacant plot.

Dowds Farm

- Installation of the new play area has begun, and it is hoped that it will be completed in time for Christmas.

Drummond Community Centre

- Following complaints around lighting the car park, the Town Council is reviewing the current lighting and looking at replacing the existing lamp head for a multi directional LED or similar.

Local Nature Reserve

- Following feedback from Natural England, the Town Council is now almost ready to submit an application for Local Nature Reserve Status.
- The latest draft of the management plan is available to view.
- The Operations Manager has put forward a request to Hampshire County Council for grant funding of path and accessibility improvements within the proposed Wildern Local Nature Reserve.

HEYCA

- Drainage – The Town Council is ready to instruct the next stage of works – these include patching and lining as well as some further root cutting work.
- Roof – The roof works are now completed; the building has not leaked at all during the recent heavy down pours. Scaffold has been removed. The roof works included replacement of 100's of missing/ broken tiles, re-installing lead work with expansion joints and making good loose mortar.
- Front entrance steps – The Operations Manager is looking at ways to improve access, modifying the current steps and installation of handrails. He is also looking at ways to remove the redundant extra stairs.

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- External decoration – The external works are almost completed.
- Damage to car park – works are due to start in the second week of January 2019. The Town Council is completely removing the raised section and relaying the blocks to give an additional parking space.

R119 Budget – Final Potential Projects Update 2019/2020
Projects

St. Johns Recreation Ground – Replacement of final section of old wooden fencing securing Paddling Pool: £4,000.

Allotments - Disabled compost toilet: £4,000.

Rodaway Play area – refurbishment: fencing, wet pour, overhanging trees: £22,000.

Norman Rodaway Pavilion - Creation of outdoor space for pre-school by installation of bow top fencing: £4,000.

Drummond Centre pre-school – Current fencing is 1m high and with no access to grass, also a security risk due to secluded nature of the area. Replacement 6' Bow top fencing for the pre-school. (Pre-school have implied they may be able to part fund): £6-8,000.

Maintenance

St. Johns Recreation Ground and Turnpike – 5 x Bins: £1250.

Norman Rodaway Pavilion kitchen which is now in a very poor state of repair – Replacement kitchen: £3-4,000.

Drummond Centre – replace fluorescent tube lighting with LED. (current system requires 3 x men + scaffold tower to replace a tube): £2780.

Greta Park: Line marking for basketball court: £1,000.

2000 Centre car park marking: £1,000.

Ride on mower - Current mower is 15 years old and is on its last legs, it needs to be relegated to position of 'spare'. New mower: £20,000.

New equipment for pitch management – Quadraplay, combined aeration, rolling and brushing, essential kit for healthy well-maintained pitches, this would really help: £5000.

Additional full time Groundstaff: Min. £18,000.

As this was the Town Clerk's last recreation and amenities committee meeting, the Chair and members thanked him for his commitment to this committee and wished him all the best for the future.

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There being no further business to transact, the Chairman closed the meeting at 20.21 hours.