

**HEDGE END TOWN COUNCIL – MINUTES OF A MEETING OF THE
RECREATION AND AMENITIES COMMITTEE HELD ON 13 FEBRUARY 2019**

Cllrs Present: Cllr. Margaret Allingham, Cllr. Paul Carnell, Cllr. Cliff Morris, Cllr. Jane Welsh (Chair)

In attendance:

- Brett Athrow – Operations Manager**
- Beth Ingason – Junior ParkRun**
- Julie Green – Wildern Opportunity Group**
- Nicola – Wildern Opportunity Group**
- Martin Stallard - Allotments**
- Andy Hallet – Allotment Committee**
- Helga – Allotment Committee**

R120 Apologies:

Cllr. Stephanie Arnold, Cllr. John Jupe, Cllr. Dave Kinloch, Cllr. Derek Pretty, Cllr. Shankerlal Sthankiya

R121 Minutes & Matters Arising Meeting of 12 December 2019

The Minutes were signed and agreed as a true and correct record by the Chair. There were no matters arising.

R122 Correspondence:

- (i) A request has been received from Old Netley and Highfield Cricket Club for the use of the cricket pitch at Turnpike Way Sports Field for 7 home Saturday fixtures. **RESOLVED:** Permission granted subject to liability insurance being in place.
- (ii) Request to use the HEYCA building for August Bank Holiday 2019. This was honoured last year as was an existing booking at the time that HETC took over. Cllr Cliff Morris asked for what the building was being used for on the following Tuesday and if this would affect the cleaning cost. **RESOLVED:** Town Clerk to bring further details and costings to the next meeting.
- (iii) Letter received from the WI regarding the deposits being unreasonable for after 6pm bookings and reduced rates for weekend charges. **RESOLVED:** Weekend Charges would be applicable as per the hire charges, however the deposit for frequent users could be reduced the £50.
- (iv) A request has been received from Wildern Opportunity Group to replace the existing storage shed with a larger storage shed. Wildern Opportunity Group spoke to the meeting regarding the issues that have arisen with storage and HETC access to the underfloor heating system. Cllr Jane Welsh asked about the other storage shed in the grounds and if this was fully utilised. Wildern Opportunity Group confirmed that this was the case. Cllr Jane Welsh asked about the colour and style and if this could be changed to be more sympathetic with the surroundings. Wildern Opportunity Group confirmed that this was the preferable design which only came in the colour outlined. Cllr Margaret Allingham

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enquired about the positioning of the shed and access for maintenance. The Operations Manager confirmed he would work with Wildern to appropriately site the storage. **RESOLVED:** Permission is granted.

- (v) Wildern Opportunity Group would like to take over the existing phone line to enable a secure WiFi to be installed. **RESOLVED:** That the line and expenditure would transfer to Wildern Opportunity Group.

R123 Use of Park Facilities for Leisure Activities

- (i) A request has been received from The Fitness Don to operate bootcamp style fitness classes in the Norman Rodaway Sportsfield, Monday, Wednesday and Friday 9:30-10:30am and 6:30-7:30pm. The necessary public liability insurances are in place. Cllr Jane Welsh asked if the timings would interfere with the football pitches. The Operations Manager raised concerns with the maintenance of the football pitch. Cllr's would like more information on the type of activities. Cllr's discussed the option to charge but were unwilling to take a decision without more detail **RESOLVED:** Deferred until the next meeting with a plan for types of equipment, numbers and impact. Applicant to be invited to attend the meeting.
- (ii) A proposal was put forward for a Junior Park Run based in Dowds Farm. This would be a weekly event on a Sunday morning. Beth Ingason outlined the two potential routes that could be used both of which will be pavement based. Ground disturbance would be minimal as it only requires staking. Cllr Jane Welsh asked for an estimate of numbers of children involved. Beth explained that Whiteley get about 80 attend and considerations have already been given to parking at Dowds Farm, Grange Park and Drummond. Cllr Cliff Morris asked about any potential maintenance issues. The Operations Manager confirmed that there are likely to be increased maintenance issues and consideration will need to be given to making sure that litter is cleared, risk assessments and liability insurance are in place. If the event becomes popular then marshalling may need to be considered in the car parks. Cllrs suggested that Wellstead School might be approached to consider parking. Cllrs were supportive of the proposal subject to ensuring the parking can be managed. **RESOLVED:** That a 6-month trial is agreed subject to review during that time.

R124 CKH Utilities

CKH Utilities are carrying out a gas replacement scheme on Heath House Lane from the junction of Bursledon Road to the junction of Sherwood Road. CKH are seeking an area to site their welfare unit during the 4-5-week period beginning 18 February 2019 and have requested that this be on the Norman Rodaway Car Park in five parking bays to the right. Cllrs raised concerns about the impact of the park and stride being affected. **RESOLVED:** A charge of £100+VAT per week or part thereof with payment up front should be made for the welfare unit. That the site would not be able to accommodate additional vehicles between the hours of 8:30 to 9:30 and 2:30 to 3:30. Cllr Cliff Morris to look at a potential draft agreement.

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R125 Allotments

- (i) Request to erect an 8' x 5' greenhouse on plot X5. Cllrs asked about the 8'x5' size taking up a considerable amount of the cultivated land and if this could be reduced to a 6'x4'. Cllr Cliff Morris asked what the greenhouse would be used for. Martin Stallard in attendance confirmed that it would be mainly cultivation with some small storage. The Operations Manager outlined the principles of not having fixed bases and having additional risks and the siting not being suitable for a greenhouse and a poly tunnel would be more appropriate. Concerns were raised on the siting of the greenhouse being under trees and the health and safety issues this presented. **RESOLVED:** Cllrs voted 1 in favour, 3 against on the basis of health and safety.
- (ii) Request to install a 4m x 2m poly tunnel on Black and Orange 9. **RESOLVED:** Subject to construction, designs and siting.
- (iii) Request from HE Allotments for new signage to replace missing close gates signage. The Operations Manager outlined the proposals to move to combination locks on the gates and to improve the signage in the area. To continue 3 monthly reviews of allotment plot holders. Cllr Jane Welsh outlined the history behind this and how HETC will manage this into the future. Andy made a request to have a replacement toilet seat as it is damaged. **RESOLVED:** to complete a review of the requirements and prioritise as budget allows.
- (iv) The Operations Manager presented the updated version of the Allotment Tenancy Agreement. Cllr Paul Carnell enquired about the use of consistent language and if weed suppressant should be banned or strictly prohibited, Operations Manager to amend in the final document. **RESOLVED:** Subject to grammatical amendments that this is agreed for April 2019 implementation.

R126 HETC Facilities Hire Charges

Details of the current HETC Facilities Hire Charges were presented with the proposal for a 3% increase. **RESOLVED:** That the increase would be applied, and figures rounded as agreed in the meeting.

R127 Operations Manager Report Albert Road Cemetery

- 5 interments since the last Recreation and Amenities committee meeting. – 1 burial and 4 interment of ashes.

Allotments

- As of 13 February 2019, there are no vacant plots and a waiting list of one.

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Dowds Farm

- The Operations Manager circulated his report highlighting that there are still snagging issues on Dowds Farm and final payment has not been made until these are resolved.
- The lake/pond draining is still planned to go ahead in March 2019. The Eastleigh and District Angling Club is due to commence and is only waiting on the finalisation of the licence.

Woodhouse Lane

- Hazel and Hawthorn whips have been planted.

HEYCA

- HEYCA would benefit from some additional lining of the existing drainage system, the Operations Manager is awaiting a quote for the works.
- The emergency fire door has presented more problems than expected and these are having to be fabricated.
- Cllr Jane Welsh asked about the parking at the building. The Operations Manager confirmed it remains an issue and is in discussion with Eastleigh BC about management.