

**HEDGE END TOWN COUNCIL - MINUTES OF A MEETING OF THE RECREATION & AMENITIES
COMMITTEE HELD 14TH NOVEMBER, 2012**

Cllrs. Present: Cllr. Margaret Allingham, Cllr. Sheila Baynes, Cllr. Jenny Hughes, Cllr. Peter Hughes, Cllr. Derek Pretty, Cllr. Jane Welsh (Chair), Cllr. Ray Worley.

Also present: Mr. N. Dewey on behalf of the Allotment Committee.

R41 Apologies: Cllr. Keith Day, Cllr. Val Houghton.

With effect from the close of business hours today, all communications have been checked for the receipt of apologies.

**R42 Minutes & Matters Arising
Meeting of 10th October, 2012**

R26, Donna Brewer, Youth Team Leader, has expressed her concern that the fence is not of the construction that will take graffiti and that such a project would require a further layer to provide a suitable non-porous surface. This, together with the necessary planning consent would prove expensive. She also fears that the proposed graffiti project would be a green light to young people who frequent the facilities to be creative with marker pen, spray paint or whatever is to hand. In this particular instance the Youth Team Leader has reservations. Perhaps new graffiti artwork to the metal skateboard park would be an option? And to help develop a sense of ownership from young people, a competition to design the artwork. Jon Riddell has responded that he would welcome an application for a grant, but only in the next financial year. Noted. Members agreed to defer this proposal to the next financial year.

R29, to date there has been no further communication from the Donator. Noted.

R30, a further quotation dated 9th October, 2012 offers a part exchange of the current Eliet chipper and discount for payment within 7 days of invoice and list price for a new GreenMech Arborist 150 26hp Chipper with 2 years warranty and spare set of blades at £10,776 – T. H. White Ltd. The Town Clerk would advise that if the Committee wish to proceed with this quotation, it must be deferred to the next Agenda, however, it is possible to transfer the Kanes Field Grazing Budget of £10,000 to this purchase. **The clerk is instructed to defer this matter to the next Agenda.**

R34iii), with regard to Green Flag preparation at Dowd's Farm Park, a quotation to cut and collect vegetation on three areas of conservation meadow and tip on designated areas at £1250 or tipping arisings in park compound at £1850 from Brian Cull Agricultural and Landscape Contractors. It would be feasible to draw this cost from Leisure Programme Board grant specifically for Green Flag application, of £5,000. **Resolved: To accept the quotation at £1850, however, tipplings to be placed in bales just outside the park compound, on the parkland boundary.**

R37, Information Boards have been installed.

R40, the Assistant Parish Clerk, Bursledon Parish Council confirms that this matter will be referred to the R & A Committee and has also been reported to David Patterson, Manor

**RECREATION & AMENITIES COMMITTEE
MEETING OF 14TH NOVEMBER, 2012**

Farm Ranger, who has promised to take further action in this respect. **The clerk is instructed to ensure that this matter is raised on the next Agenda.**

The minutes were approved and signed by the Chair.

R43 Correspondence:

- i) Green Flag Award News – A new UK-wide partnership led by Keep Britain Tidy has been awarded the licence to run the Green Flag Award scheme for the next five years. The new partnership believes the Green Flag Award is a model of how, by sharing good practice and celebrating and rewarding quality, we can raise the standards of public space in the UK, providing a range of benefits for local communities. Noted.
- ii) CPRE publications – Countryside Voice, Winter 2012 and Hampshire Views Issue 5: Autumn/Winter 2012. Noted.
- iii) Mr. B. E. Wyatt, 20 Ascot Place raises questions to the conditions of the grounds at Greta Park, for the second time this year, following the departure of the FunFair. The Chair declared an interest and withdrew from discussion. **Members agreed that it may be time to readdress whether a charge should be made for the use of the grounds, in view of the damage incurred and the clerk is instructed to ensure that this matter is raised for discussion in the New Year.**

R44 Allotments:

Mr. Dewey reported upon the following:

- 1) The ground surface of the gated entrance to Kanes Field needs attention to areas to prevent puddles forming. **Resolved: Action to be taken by the Grounds Staff to rectify.**
- 2) Deer Fencing is required to the East and West boundaries of the site and Mr. Dewey suggests that hedges are initially cut back to install a layer of Brick Guard fence, to allow the hedge to grow back through it, and this would prove a good preventative measure to stop deer reaching the site. However, the installation would need to be placed above ground level to protect habitat of smaller wildlife. **Members showed some reservations with regard to materials and this will require further investigation and discussed on an Agenda in the New Year.**

R45 Nelsons Gardens Play Area

Specification - **Resolved: To adjust the draft to retain the balancing Bridge Unit and approve the specification with the aforementioned amendment. The clerk is instructed to seek Tenders.**

R46 Budget 2013/2014

To identify specific projects.

Paddling Pool Refurbishment

£18,000

**RECREATION & AMENITIES COMMITTEE
MEETING OF 14TH NOVEMBER, 2012**

To create a Capital Reserve Account for the refurbishment of Playareas and Play Area equipment parts/servicing	£60,000
Groundstaff Equipment – A small excavator and transportable, twin wheel base trailer	£25,000
Village Centre Improvements	£20,000
To create a Capital Reserve Account for the provision of a new Cemetery	£30,000
To create a Capital Reserve Account for maintenance to HETC properties	£25,000

R47 Grounds -work Estimates

Four Civil Engineering & Grounds-work Contractors were invited to submit estimates for the following three projects over the next six months. Only one company, Blaze Construction Ltd., responded:

Albert Road Cemetery – Recently constructed access ways do not require top dressing but the estimate includes them for aesthetic reasons and these can be removed from this budget price if necessary. £14,157.07 plus VAT - *A sum of £12,000 has been reserved in this year's Budget for this purpose.* **Defer to Spring 2013.**

Bridget Mary Gardens –full extent of the proposed new path is not clear and a this estimate is based on a width of 1.2m. £17,319 plus VAT. Noted.

Dowd's Farm Compound - £65,991.31 plus VAT. – *The Town Clerk would advise that Council does have £160,000 of Section 106 monies scheduled to be paid in due course on condition of Dowd's Farm Trigger Occupancy from EBC. This is payable at some point in 2013 and could potentially be used to fund this project.*

HEWEB has allocated £21,500 to develop car parking with pedestrian access to Dowd's Farm Park and a "Park and Stride" sourced from developers contribution, Bovis Homes Ltd. **The clerk is instructed to seek further estimates.**

R48 Village Centre

To discuss landscape improvements. **Resolved: To remove the brick flower bed located to the rear of the telephone kiosk and replace with flower planting, and paving, and seek community/voluntary planting schemes. The latter to be publicised in the Gazette and website. Further refurbishment, i.e. the area to the rear of the public conveniences, is to be deferred to an Agenda in the New Year.**

R49 Community Tree Planting

Dowd's Farm Park 17th November, 2012 10.00 a.m. to 2.00 p.m.

A new HETC Gazebo will be erected to house the trees on the day and to create a meeting point. A corporate HETC pen will be given to each volunteer by means of a thank you. All members of the grounds staff team will be in attendance, together with 14 volunteers from the Horticultural Club and a number of girl guides, as part of their

**RECREATION & AMENITIES COMMITTEE
MEETING OF 14TH NOVEMBER, 2012**

Conservation Badge. A number of enquiries to the office would indicate several community volunteers. 6 new spades will be available for those that need one and these can be utilised thereafter as replacements. Volunteers will be registered and a certificate issued if they wish to leave an address for postage.