

**HEDGE END TOWN COUNCIL - MINUTES OF A MEETING OF THE RECREATION & AMENITIES  
COMMITTEE HELD 14<sup>TH</sup> MAY, 2014**

**Cllrs. Present:** Cllr. Margaret Allingham, Cllr. Sheila Baynes, Cllr. Keith Day, Cllr. Emma Norman, Cllr. Derek Pretty, Cllr. Jane Welsh (Chair), Cllr. Ray Worley

**R91 Apologies:** Cllr. Val Houghton

With effect from the close of business hours today, all communications have been checked for the receipt of apologies.

**R92 Minutes & Matters Arising  
Meeting of 14<sup>th</sup> April, 2014**

R87, the Head Groundsman recommends that any excavation of the site, for the provision of drainage, would interfere with service cables to the site of the Electricity Sub Station (for which the Council have a wayleave) and a major water mains. The plant hire of a mini excavator would also be required, incurring cost for which there is no budget. On the Chair's instructions Ms. Steed has been informed and we await her further communication.

**The clerk is instructed to raise this matter on the next Agenda and in the meantime determine the cost of HETC assistance to install drainage at a reasonable depth not to interfere with cabling and mains services. The Town Clerk is requested to revisit available funds to progress this project.**

R89, Explorer Scouts used an alternative venue. Noted.

R90, surface repairs to the entrance of the Drummond Centre Car Park have been successfully completed. Noted.

R90, the resurfacing of the Paddling Pool was completed on 12<sup>th</sup> May, however, upon inspection today there are some issues of a significant raised ridge. This has been drawn to the contractor's attention. **The clerk is instructed to inform the Contractor that the Council is dissatisfied with works and the aforementioned should be rectified in time for the pool to open on 25<sup>th</sup> May, 2014.**

Cllr. Keith Day requested an explanation as to why this meeting had been rescheduled. DTC explained the circumstances.

The minutes were approved and signed by the Chair.

**R93 Correspondence:**

i) Craig Meredith, Peartree CC, provide confirmation of the club's Public Liability Insurance. Noted.

ii) Christa Gabriel, Allotment Plot Red 7a. Application to erect a 6' x 4' shed with an extended roof to provide shelter, plus a 6' x 3' polyurethane green house. **The clerk is instructed to respond with the Committee's approval.**

iii) Spring/Summer Issue of the CPRE publication Hampshire Views. Noted.

**R94 Goal End Sports facility Turnpike Way**

*To utilise EBC CIP funding (£15,000)*

Play equipment companies have been invited to provide a ballpark cost for the installation of a Goal End with extended panels, and optional grass matting or tarmac surface to the goal mouth. The Head Groundsman has been consulted as to the preferred surface from a maintenance point of view, to which he responds that although there is a possibility of grass

**RECREATION & AMENITIES COMMITTEE  
MEETING OF 14<sup>TH</sup> MAY, 2014**

matting becoming entangled in grass cutting machinery, the team should be able to negotiate either surface. From a long term point of view tarmac would be harder wearing. Grass matting from £5,000 and Tarmac from £9,000 plus VAT. **Resolved: That the clerk is instructed to obtain quotations for the installation of a Goal End with a single panel each side and options of either Tarmac or "Muga" green coloured surface. Quotations to be presented to the next meeting with the hope that installation may take place prior to Summer holidays.**

**R95 Community Tennis Programme**

*To report upon developments.*

To facilitate and progress this project the Lawn Tennis Association has commissioned an budget cost estimate and specification for re-colouring works, application of polyurethane binder, repainting fence posts and replacing chainlink with weld mesh. Two new intermediate posts and two end posts creating a gap in the fence dividing the current court layout, new key fob access gate (excluding lock, fobs and software):

Estimate of the above with a 2.75m (9') fence £16,470

Estimate of the above with a 4.50m (14' 9") fence min. £23,190 to £26,550

Currently the Town Council has secured funding up to £14,000 and at maximum cost will have a shortfall of £12,550 plus the cost of Lock, fobs and software. The Council continues its partnership with Serving Tennis together with the LTA and a further meeting is scheduled for the 19<sup>th</sup> May, 2014. **Members agreed that a 4.50m fence would be required at this location.**

Further contact has been made with former members of Hedge End Tennis Club. Following conversations and correspondence, the 'Monday Group' of ladies have expressed their disappointment that the Key fob system and annual charge of £25 was not going to happen for a while. They believe that the current public hire rate means a 300% rise in their fees, which they felt was pretty steep, especially considering the Skate Park area and Basketball court area are free to anyone who wants to use them, and resolved that they may try to use the BurrIDGE courts as they are free. The 'Monday Group' have been requested to inform HETC each time that they use the courts in order that an Invoice might be raised. The rate quoted at £7.25 per court, per hour.

Similarly, contact has been made with the men's league team of the former Hedge End Tennis Club. Their league matches have been recorded, but to date they have not supplied the details required for a Treasurer or to whom the account should be forwarded.

Management of the tennis courts remains a difficulty whilst the Council is unaware of keys issued and to whom. Former hire arrangements have resulted in keys not being returned and it is feasible that the courts are being used without any regularity, booking or fees being collected. On this basis it is recommended that the current locks are changed and keys only issued to those that pay for the facilities, paying a deposit and supplying their

**RECREATION & AMENITIES COMMITTEE  
MEETING OF 14<sup>TH</sup> MAY, 2014**

details for the recovery of keys if necessary.

**Resolved: That the clerk make further communication with former members of the Hedge End Tennis Club and advise that the Council will change the keys to the facilities w.e.f. 1<sup>st</sup> June, 2014. This notification to allow sufficient time for the former members to confirm their requirements for bookings, league fixtures and for the Council to obtain details for accounting. The public rate at £7.25 per court, per hour will apply to the use of the courts by the 'Monday Group'. League fixtures, with the use of 3 courts for the duration of the fixture and the availability of the Taplin Pavilion (keys to be held by a responsible member) will be charged at £60.00 per session. The League fixtures to be booked via the Town Council offices only and use of Taplin Pavilion during the course of the fixture only. All other arrangements to be hired at the public rate of £7.25 per court, per hour.**

**R96 To discuss improved drainage and footpath to the rear of Mallow Road.**

The Council is in receipt of the concerns and observations of members of the public with regard to the condition of the abovementioned footpath, which is prone to severe flooding. The Head Groundsman would estimate a potential cost of £1200 to improve drainage and the surface of the footpath. The Town Clerk recommends that provision for funding can be drawn from the Linden Homes car parking income. **The clerk is instructed to defer this matter to the next Agenda and arrange for the Head Groundsman to meet with the Chair, Cllr. Keith Day and Cllr. Derek Pretty on site, at 12.00 midday, Friday 23<sup>rd</sup> May.**

**R97 To discuss applications:**

*Smiles Pre-school - to approve term dates at Norman Rodaway Pavilion.*

**Resolved: To approve this application.**

*Albert Road Cemetery reserved plot G8 - to be relinquished and to consider request for reimbursement.*

**Resolved: Members agreed to return the value of the Deed of Exclusive Right less a £25.00 fee to cover the necessary administration costs involved, with the proviso that the original Deed is returned to the Town Council offices.**