

**HEDGE END TOWN COUNCIL - MINUTES OF A MEETING OF THE RECREATION & AMENITIES  
COMMITTEE HELD 14<sup>TH</sup> FEBRUARY, 2018**

**Cllrs. Present:** Cllr. Margaret Allingham, Cllr. Paul Carnell, Cllr. John Jupe, Cllr. Derek Pretty, Cllr. Shankerlal Sthankiya, Cllr. Jane Welsh (Chair)

**Also present:** Elaine Kendall - on behalf of Itchen Valley Division Brownies  
David Heffer - on behalf of 31<sup>st</sup> Itchen North Amazon Sea Scout Group  
Heather Jones - on behalf of Allotment Hirers

**H50 Apologies:** Cllr. Cliff Morris, Cllr. Stephanie Arnold, Cllr. David Kinloch  
With effect from the close of business hours today, all communications have been checked for the receipt of apologies.

**H51 Minutes & Matters Arising  
Meeting of 10<sup>th</sup> January, 2018**

R46, the Teen Shelter will be installed on Monday, 26<sup>th</sup> February, weather conditions permitting. Noted.

R47, the Cemetery Information Brochure has now been published and in full circulation. Noted with thanks to those involved.

The minutes were approved and signed by the Chair.

**H52 Correspondence:**

i) Royal British Legion introduces their Silent Soldier Campaign to commemorate the 100<sup>th</sup> Anniversary of the end of the First World War. The Silent Soldier silhouette stands as a tribute to those who did not return home and to those whose lives would never be the same again. It is hoped that the Silent Soldier will be displayed across the borough by local businesses, community groups and individuals as a reminder of the sacrifices made by men and women during the First World War. Made of Dibond, it is a durable, shatter proof, cleanable and weather resistant structure, can be supplied with posts, or fitting so they can go on a lamp post etc. Cost of sponsorship is £250.00 and the silhouette will include the name of the Town Council next to the 'In Support RBL logo'. **The clerk is instructed to ascertain further information with regard to planning regulations and ensure that this is a subject for the next Agenda, to discuss a suitable location and any additional costs.**

**H53 To discuss 2014 – 2018 WW1 Commemorations:**

Proposals of Elaine Kendall on behalf of Itchen Valley Division Brownies, for the display of poppies and poppy stones crafted by the Brownies during November, 2018.

As the Remembrance procession walks from 2000 Centre to the Cenotaph in St. Johns Road, it is proposed that a display of poppies is attached to the Recreation Ground railings and give the appearance of a ribbon of poppies. Also to display poppy stones within the flowerbeds between the car park at 2000 Centre and the footpath at the front. Ending the poppy display at the Cenotaph with further suitable remembrance on the holly bushes around the perimeter of the War Memorial Garden.

The following proposed sites were discussed but not confirmed:

- **The War Memorial holly hedge boundary adjacent to the neighbouring property of Church Lane - to display a trellis of crafted poppies.**
- **Utilise the 2000 Centre Garden and Basket Tree with crafted poppies.**
- **Lay poppy stones within the square flower bed to the front of the 2000 Centre Garden, where the stones can be placed to read "WW1 1914 – 1918"**

- To place a plaque as information of the commemoration made by Itchen Valley Division Brownies within the 2000 Centre garden.

The clerk is instructed to research whether both Highway authorisation and Planning consent would be required for positioning the proposed ribbon of poppies along the railings of The Recreation Ground in St. John's Road and report back to the Committee in March with an Agenda item to discuss planning requirements if necessary. In the meantime, the Committee agree in principal to the commemoration and invite Elaine Kendall and her colleague back to the Meeting in April to confirm arrangements.

To discuss the location of Commemorative Benches to be placed in Albert Road Cemetery and the War Memorial Garden.

**Resolved: Members agreed that the "Lest We Forget" bench is to be placed at the site of the Green Flag Post in the Cemetery, facing the view to Portsdown Hill. The bench depicting silhouettes of soldiers to replace the existing bench within the War Memorial Garden. The clerk is instructed to insure both seats are installed during the month of April, 2018. The commemoration to be published as a loose leaflet in the Cemetery Information Booklet.**

**H54 Allotments:**

To discuss Cultivation Inspections.

The Chair referred to her recent Cultivation Inspection during which she was able to identify up to 27 plots that had been vacated, some of which would not require landscape cover and are in very good condition. Heather Jones supported this view and asked whether there was still a waiting list? **The clerk is instructed to issue instructions that plots that have been left in good condition should be let without delay and without landscape cover, the remaining plots must be covered before 1<sup>st</sup> April, 2018, which is considered ample time to prepare the site for the forthcoming Cultivation Year 2018/2019.**

During her visit, the Chair also noticed that a small pile of gravel/hogging has been deposited in the car park of Kanes Field and **the clerk is instructed to investigate the purpose.**

Heather Jones reported that the former communal compost heaps on both sites have now reduced drastically and the "No Tipping" signs have proved successful in deterring this practice.

**The Chair expressed her wish that when the newly appointed Operations Manager is in post, she would like all allotments to be identified uniformly with new plaques, clearly defining each plot.**

**H55 To discuss location of proposed storage container at Norman Rodaway Pavilion - 31<sup>st</sup> Itchen North Amazon Sea Scout Group**

David Heffer provided a site plan for consideration.

**Resolved: To approve the proposed site location, subject to planning consent.**

**H56 To discuss review of fees with effect from 1<sup>st</sup> April, 2018:**

*Cemetery & Memorials, Allotments, Sports & Hall hire, Grazing.*

**Resolved: Hall hire and Grazing to be increased by 3%. Sports fees to be increased 3% rounded up to the nearest £1. Cemetery & Memorial Fees to be increased 3% rounded up to the nearest £5. Allotments to be increased to £16.50 for a small plot and £36.00 per annum for any remaining large plot. With effect from 1<sup>st</sup> April, 2018.**

