

**HEDGE END TOWN COUNCIL - MINUTES OF A MEETING OF THE RECREATION & AMENITIES
COMMITTEE HELD 13TH FEBRUARY, 2013**

Cllrs. Present: Cllr. Margaret Allingham, Cllr. Sheila Baynes, Cllr. Keith Day, Cllr. Val Houghton (left 20.00 hrs.), Cllr. Peter Hughes (Vice Chair), Cllr. Jenny Hughes, Cllr. Derek Pretty (arrived 19.18 hrs.), Cllr. Ray Worley.

Also Present: Messrs. Ken Deacon and David Gates - DK Promotions

R68 Apologies: Cllr. Jane Welsh

With effect from the close of business hours today, all communications have been checked for the receipt of apologies.

**R69 Minutes & Matters Arising
Minutes of 9th January, 2013**

R63, details of funding for the proposed Car Park at Dowd's Farm remains as reported with the addition of this financial year's budget reserve for capital spend projects at £7,000, a total of £28,000. Furthermore, the Strategy Committee meeting of 1st October, 2012, S3 "Major Projects 2014-2017 – Areas to be explored and consulted on" records "The enclosed land at Wellstead Way originally earmarked for the groundsman store to be considered as a potential overspill car park for residents and visitors necessitating a site visit and possible consultation." It is hoped that the new financial year may see the arrival of the ring-fenced sum of £160,000, however there is still no indication as to when this is likely to occur. Defer until funds become available.

The minutes were approved and signed by the Chair.

R70 Correspondence:

- i) To receive a Post Installation Inspection report in respect of Nelsons Gardens Play Area, completed and opened 11th February, 2013. Noted.
- ii) Ian Davis, on behalf of the Salvation Army, with a request to run an "Easter Egg Hunt" event in Dowd's Farm Park on Easter Saturday. It will last no longer than 90 minutes or so. It was a great success last year with well over 170 people in the park over the course of the morning. **Resolved: To approve this application.**
- iii) Circus World Entertainments acknowledge the cancellation of their scheduled event at Greta Park next month and comment "*Thanks, I totally understand, and fear that you will not be the last ground to cancel us this year! The grounds have just had no time to dry out this winter. I hope that we can return to Hedge End at some time in the future.*" Noted.

R71 To consider a draft policy for Conditions of Use & Bond on participation event hiring of Public Open Space. Pitch Renovation Report & Estimate.

Each Councillor has been forwarded a copy of the draft policy in advance of this meeting.

The Head Groundsman's Report for the renovation of one football pitch at Greta Park:

Soil, Grade II Loose 8 tonnes @ £25.00 per tonne	£200.00
Man hours, 2 men, 3 days at 8 hours per day @ £15.00 per hour	£360.00

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Fuel Tractor and van used for roller, spike, chain, harrow and transportation of soil.	£180.00
1 man tractor, 2 days @ £15.00 per hour	£120.00
Grass seed, 3 bags @ £60.00 per bag	£180.00
TOTAL:	£1040.00

In addition potential lost income for the use of the football pitch and inconvenience to League games over the course of the 2012/2013 season, and teams are now complaining of games “stacking up” due to the condition of Greta Park. Games lost, estimated at a minimum of 2 games per month, £393.60. The Town Clerk has also cancelled a booking for Circus World Entertainments scheduled for 17th March, 2013 for a period of 4 days at Greta Park, with a potential rent of £300.00. **Resolved: To approve the policy for Conditions of Use & Bond on Participation Event Hiring of Public Open Space, and a Bond of £1500.00 in all instances.**

R72 Proposed Party in the Park Event

To receive guests Ken Deacon & David Gates, DK Promotions.

Each Councillor has been forwarded a draft copy of Application Proposal, Event Management Plan and the requirements highlighted by PC Michelle Jeram, Force Event Planning, Western Area Team, Tasking and Co-ordination Directorate.

Messrs. Deacon and Gates reported on the following progress:

- This is a commercial business venture with a 25% contribution of the nett income to be given to a charity.
- Registered Charity No. 1139257 and this year’s contribution to the Multiple Sclerosis Charity Organisation.
- The actual event will open at Midday on 1st June, 2013, however access will be required on Friday, 31st May and departure by the morning of Monday 3rd June, 2013.
- There will be no events held on Sunday 2nd June, 2013 this will be for disassembly only.
- Minimum overnight security, as this will be the responsibility of the contracted security team and the contractor from whom equipment is hired.
- Budgens store have given consent for their Car Park to be used by those attending the event.
- Negotiations are underway for the Brijan Coach company to provide a local HEWEB Bus to transport local people to the event.
- It is hoped that the local Conservative Club may be another opportunity for local car parking.
- The event has been rebranded to “Hedge End Community Party in the Park”
- Advertising and Tickets will encourage people to walk to the event. Tickets will be sold locally and from local stores and will be distributed as soon as possible.
- Further Management Plans will be submitted and drafted to include matters as they progress.

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- Messrs. Deacon and Gates will attend the following R & A meetings in order to keep members informed of on-going progress.

R73 To discuss applications:

The Vice Chair declared an interest and elected Cllr. Derek Pretty to conduct the next item of the Agenda, and withdrew from discussions. Cllr. Jenny Hughes declared an interest and withdrew from discussions.

Stepping Stones Pre-School: Increased hours of hire and storage facilities.

Resolved: To approve application for increased hours with effect from 15th April, 2013.

To approve the use of the former grounds store within the building for storage, subject to negotiations for a suitable fee to be invoiced annually, with 6 months notice to be served by either party.

Hedge End Rangers: Charity Event 18th May, 2013

Resolved: To approve this application with the strict proviso that there must not be any vehicular use upon the grounds.

Hedge End St. Lukes FC: Home fixtures next season

Resolved: Application refused due to current demand upon the grounds and facilities, exacerbated by the conditions incurred during the 2012/2013 season, however, the Club should be invited to make application at some point in the future.

LCA Cricket Coaching: Summer Schools Summer 2013

Defer. The Committee will require further information with regard to course fees and number of attendees per course.

R74 Grounds Works

To consider estimates for works to the roadway within Albert Road Cemetery.

Budget: Capital Spend Project at £12,000.

Blaze Construction Ltd.

“We are unsure of the extent or the nature of the top dressing you require. We believe the more recently constructed access ways do not require top dressing but we have included them for aesthetic reasons and you can decide the extent required closer to the time but be aware this rate varies substantially on volume.” **£14,157.07 plus VAT**

Mackoy Ltd.

Provide a quotation breakdown of 7 areas:

The original surface and repair main roadway from the entrance through to the turning circle, plus the area between Section A and Section E of the Cemetery which has severely subsided: £7,718.40 plus £819.20, Total **£8,537.60 plus VAT plus proportion of the total preliminaries and reinstating costs.**

Path between Section A and Section B, £1,100.80 plus £985.60, Total **£2086.40 plus VAT**

Path from between Section F and Section J, and route through to path to Section G at **£2,278.40 plus VAT.**

Path between Section J and consecrated ground, leading to Compost Spoil Collection Point

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at **£2,035.20 plus VAT.**

Preliminaries Total: **£1980.00**

Reinstating roads/paths Total: **£5,445.00**

Sub Total: **£22362.70 plus VAT**

Finally the entrance Bellmouth from Albert Road at **£2,956.80 plus VAT.**

Defer. The clerk is instructed to obtain a further estimate from Blaze Construction Ltd. specific to repair and resurfacing the cemetery roadway from the entrance, including the turning point and the spur between Sections A and E, with a separate option to resurface two paths in the older part of the cemetery between Section A and B, and Section B and C.

To discuss former Dowd's Farm Compound

The clerk is instructed to seek the guidance of Highway Engineers, Eastleigh Borough Council, and ascertain the feasibility of their providing a design and drawing of a Car Park, tarmac construction. Fees to be from this year's capital spend budget of £7,000 for this project.

R75 Village Centre Landscape Improvements

To agree suitable signage to acknowledge Hedge End Horticultural Society.

Resolved: A sign to be located on the wall of the planters and worded "Planted and maintained by Hedge End Horticultural Society" with the Town Council Logo.

R76 Wildern Meadow & Hogsty Copse

A Maintenance Report from the Head Groundsman.

The report gave a brief outline of works carried out to the ponds located at Wildern Meadow and Hogsty Copse with a recommendation that general maintenance will be conducted by a team of three men over the course of three days annually. In addition Coltsfoot Close Balancing Pond was cleared six months ago and again this can be conducted on an annual basis. The clerk is instructed to record the Committee's appreciation for works conducted during the most inclement weather.