

**HEDGE END TOWN COUNCIL - MINUTES OF A MEETING OF THE RECREATION & AMENITIES
COMMITTEE HELD 12TH MARCH, 2014**

Cllrs. Present: Cllr. Margaret Allingham, Cllr. Sheila Baynes, Cllr. Keith Day, Cllr. Val Houghton, Cllr. Jane Welsh (Chair), Cllr. Ray Worley

Also present: Cllr. Emma Norman

The Chair welcomed Cllr. Emma Norman and was delighted to announce that she will be joining this Committee.

R75 Apologies: Cllr. Peter Hughes, Cllr. Derek Pretty

With effect from the close of business hours today, all communications have been checked for the receipt of apologies.

**R76 Minutes & Matters Arising
Meeting of 17th February, 2014**

R69, ii), an invitation to the residents of Devon Lodge, has been acknowledged and they will be interested in this future project.

R70, the Meadowmania order arrived today and planting will take place as soon as possible.

R71, LCA Cricket Coaching have withdrawn their interest in the hire of Turnpike Way Sports Field for Easter Holiday courses but hope to return in the following Half Term and during the Summer.

The minutes were approved and signed by the Chair.

R77 Correspondence:

i) Craig Meredith, on behalf of Peartree CC requesting the use of Turnpike Way Sports Field for 2014 fixtures. **Resolved: To approve this application, subject to evidence of a Public Liability Insurance Certificate.**

ii) ICCM Spring issue. Noted.

R78 Norman Rodaway Sports Field

To review Sunday Tyro hire and to discuss Hedge End Rangers introducing Senior Sunday League fixtures without application.

Members informed of circumstances in advance of this meeting. **Resolved: The clerk is instructed to inform Hedge End Rangers of their disappointment that this application is retrospective and that fixtures were not approved and booked via HETC. However, after due consideration the Committee will approve the use of Norman Rodaway Sports Field for Sunday League Fixtures booked by Hedge End Rangers Under 21 team and would hope that Rangers would assist and make goal posts available to the resident teams of Greta Park, in the event that fixtures are moved to Rodaway, in exceptional circumstances. The clerk is instructed to adjust accounts accordingly and invoice games at the full Senior rate. These fixtures must be booked seven days in advance via the Town Council Office.**

R79 To consider applications:

Hedge End Carnival Committee - the use of Greta Park from 29th June to 8th July and the

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Recreation Ground Saturday 5th July, 2014. The Chair declared a non-prejudicial interest and withdrew from discussions. **Resolved: To approve this application.**

Hedge End Carnival Committee - the use of Greta Park to present The Fantastic Firework Fiesta & Fun Fair on 8th November, 2014. The Chair declared a non-prejudicial interest and withdrew from discussions. Due to the potential nuisance to residents living within close proximity, the clerk was asked to report whether there had been any complaints in this regard, to which she was able to confirm that, to the best of her knowledge, none had been received. Cllr. Sheila Baynes proposed a vote in favour of approval, to which four members were in favour and one against. **Resolved: To approve this application.**

R80 To consider tenders for the resurfacing of the Paddling Pool:

Notification of the opportunity to Tender was posted on all notice boards and on the Town Council website and invitations to three companies expressing an interest:

Neptune Swimming Pools: Unable to tender due to being inundated with other works and thought it highly unfair to submit a price for tender, knowing that they were unable to guarantee completion of works in a reasonable amount of time, ready for this coming Spring/Summer.

Swimming Pool Finish Ltd.: Apologise for missing the tender date for the project. They misunderstood the requirements of the Tender and thought it a resurface around the pool rather than in the pool. They take full responsibility that this is their fault and feel disappointed in their team and confirm that they did not make a site visit.

SSP Water & Play:

Preliminaries, including security fencing, container, health and safety etc.	£1428.57
Removals, existing wet pour surface	928.57
Wet Pour Safety Surface, new wet pour safety surface	£20666.67
Replace drain lid	200.00
Total excluding VAT	£23223.81

Expected delivery and installation time from point of order is 6 – 12 weeks.

This quotation exceeds the 2014/2015 budget for this project. The Paddling Pool Resurfacing budget at £21,000 the balance could be drawn from another Capital Spend Project of £8,500 for land at Recreation Ground. **Resolved: To approve this quotation.**

R81 To consider a professional Tree Survey of all Council land and public open spaces in view of recent storms.

Tim Holman, Tree Services Manager, EBC in regard to mapping confirms that unfortunately he is not in a position to provide assistance in this matter and advises that this is best sought via the IT and GIS department of EBC, who may be able to provide electronic data and planning, but may be at cost. Ordinarily if HETC were able to provide a blank map of HETC land holding, a Tree Surveyor would plot the trees as required. The Town Clerk has applied for a GIS License, which is free of charge. The software is also free of charge, however,

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using the facility is extremely difficult and we have been advised that we require the services of EBC to assist in necessary training. Jo Groves, Land & Property Information Manager, EBC advises "We would then be able to give you a copy of our data in a format that can be imported into any GIS system. There are lots of different software providers for these systems, we use a company called GGP but there are others such as ESRI and MapInfo. Pear Technology seem to market one specifically for Town and Parish councils and there are also some good free to use open source systems available such as Quantum GIS." Noted.

- R82 To consider tenders for necessary works to the car park, Drummond Community Centre.** *Copies of tenders issued to each member for information in advance of this meeting.*

Blaze Construction:

Erect traffic and pedestrian management, saw cut tarmac n/e 14 lin m. Break out and remove sunken tarmac n/e 21 sq. m. cart away arisings, thoroughly compact sub-base and top up with type 1 n/e 5 ton, break out and replace sunken kerbs n/e 3nr. Supply lay and roll 90mm/20mm base course and 25mm/6mm wearing course tarmac to adjacent sunken footpath area n/e 4 sq. m. Replace and refresh white lining to area. **£3,375.00 plus VAT.**

By-Way Highway Ltd.:

To dig out and remove from site the existing tarmac trench across the entrance to the car park. This will be excavated to a depth of 100mm. Compact existing sub base and lay 60mm of 20mm binder course and compact. Lay 40mm of 30/14 of HRA of wearing course.

£721.00 plus VAT

EBC Engineering services and contracted works:

Excavate existing area of depression at car park entrance to depth of 425mm, apprx. 20 sq. m. total. Complete formation paying careful attention to ensure no soft spots remain. Provide geotextile material to formation. Provide 225mm thick type 1 sub-base. Provide 200mm thick bituminous construction to HCC type 6 patching specification. Carry out localised repairs to renew kerbing and edging. Patch adjacent parking space 200mm thick to remove low spot/standing water. **£3,310.00 plus VAT.**

Resolved: To approve the tender submitted by Blaze Construction.

- R83 To consider consultation paper responses: Turnpike Way Sports Field - Installation of a Goal Mouth.** None received.