

**HEDGE END TOWN COUNCIL - MINUTES OF A MEETING OF THE
RECREATION & AMENITIES COMMITTEE HELD 12TH JANUARY, 2011**

Cllrs. Present: Cllr. Louise Bloom, Cllr. Keith Day, Cllr. Derek Pretty, Cllr. Jane Welsh (Chairman), Cllr. Ray Worley.

R42 Apologies: Cllr. Sheila Baynes, Cllr. Jenny Hughes
With effect from the close of business hours today, all communications have been checked for the receipt of apologies.

**R43 Minutes & Matters Arising
Meeting of 8th December, 2010**

R31, the installation of palisade fencing has been completed.

R37 vi) the Town Clerk has approved a full fire retardant and fire complaint replacement shutter and this is being installed on Friday 14th January, 2011 at 8.30 a.m. The cost of which is being shared between HETC and 2000 Users Group. The Drinking Water Boiler is also being serviced on the same day.

R40, Terms and Conditions have been approved by Zurich Municipal and implemented.

The minutes were approved and signed by the Chairman.

R44 Correspondence:

- i) Samantha Dunn re Allotment E6, Spring Field, seeking approval to erect a 4 metre by 2.5 metre Aluminium frame/lightweight poly-tunnel to cultivate tomatoes. **The clerk is instructed to request a plan with dimensions, in particular to confirm the height of the structure and indicate to the applicant that it may be necessary for her to submit a permitted development enquiry to Development Control Services.**
- ii) Karen Johnstone, Privy Council Office, enclosing an Order in Council dated 15th December, 2010 giving notice of a Representation made by the Secretary of State for Justice relating to burials in the Parish of St. John the Evangelist Church. That burials should be discontinued with the exception of any existing earthen grave in the churchyard, the burial may be allowed of the body of any member of the family of the person or persons previously buried in that grave, but no part of the coffin containing the body shall be at a depth less than one metre below the level of the surface of the ground adjoining the grave. Noted.

For information: This year's application for Green Flag status for Albert Road Cemetery & War Memorial Garden has been completed and submitted.

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R45 HEWEB CIP Priorities Report following a meeting with the Town Clerk.

Skateboard Park - Match Funding: Jon Riddell confirms that he will add HETC skateboard park proposals to HEWEB CIP priorities and would seek HEWEB approval for matched funding of HETC's contribution. Noted.

Groundsman Store: Potentially the commuted maintenance sum available post transfer from Dowd's Farm would be in the region of £200K, this could be used as a capital contribution towards your grounds store - particularly if located at Dowd's Farm compound. Jon Riddell suggests that the current plan does just fit on Dowd's Farm compound but he is of the view that there is no need to build such a large building to effectively garage every HETC vehicle – whilst flat beds could be parked in the outside secure compound which would reduce the scale and cost of the proposed building. Development Control Services have expressed concern at the current exterior elevations of the “industrial unit” and he suggests that HETC seek advice (their comment applies to either Woodhouse Lane or Dowd's Farm site). Cllr. Derek Pretty requested that a meeting be called for the Town Clerk, Cllr. Peter Hughes and the architect to discuss and progress this development.

Aspen Close Copse: The board walk at Aspen Close Copse needs replacing and the staggered barriers need replacing to prevent motor cycles using the path (Jon Riddell reports a mum was nearly knocked over with her children so “closure” of the woodland to motorcycles is essential). **Resolved: That the grounds staff implement measures to improve the board-walk and prevent vehicular access to the copse, as soon as possible.**

Inhibiting access to Stubbs Drove - Community Safety Contribution: Inhibiting access to Stubbs Drove is advised by the CPO in view of vandalism and damage to residents gardens/cars. Jon Riddell suggests that this is HETC land and that he could assist with a community safety contribution. **The Clerk is instructed to make further enquiries and ensure that this is HETC land. Defer to next meeting.**

Turnpike Way & Woodhouse Lane - Sports Walls & Youth Shelters: Jon Riddell will add kick about facility and youth shelter at Turnpike Way and football goals at Woodhouse Lane to the CIP list. **The Clerk is instructed to correct the term “Football Goals” and affirm Sports Walls for Turnpike Way and Woodhouse Lane.**

R46 Allotments:
Nothing to report.

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**R47 Baden Powell Development Plans for a Fire Escape:
Resolved: To approve the submitted proposals for a Fire Escape.**

R48 Annual Increases w.e.f. 1st April, 2011
Hire of all pavilion facilities
Hire of all sports facilities
Resolved: To increase all hire fees by 2% with effect from 1st April, 2011

Hire of Allotments & Grazing Fields
Resolved: To hold fees for the year 2011/2012.

Cemetery Fees
Resolved: To increase Cemetery and Memorial Fees by 2% to the nearest £1.00 with effect from 1st April, 2011.

Current rate of inflation at 2% and such an increase will be in keeping with the 2011/2012 Budget.