

**HEDGE END TOWN COUNCIL - MINUTES OF A MEETING OF THE RECREATION & AMENITIES
COMMITTEE HELD 11TH DECEMBER, 2013**

Cllrs. Present: Cllr. Sheila Baynes, Cllr. Keith Day, Cllr. Val Houghton, Cllr. Peter Hughes, Cllr. Derek Pretty, Cllr. Jane Welsh (Chair), Cllr. Ray Worley

R49 Apologies: Cllr. Margaret Allingham, Cllr. Jenny Hughes
With effect from the close of business hours today, all communications have been checked for the receipt of apologies.

**R50 Minutes & Matters Arising
Meeting of 13th November, 2013**

R33, a new seat to be located in the centre of the village and donated by Hedge End Carnival Committee has been ordered and should be delivered in the New Year. Noted.

R43, the Grant of Exclusive Right transaction has been completed.

R46, **the clerk is instructed to chase the contractor for a response.**

The minutes were approved and signed by the Chair.

R51 Correspondence:

Publications: ICCM, The Journal, Winter Issue
CPRE Countryside Voice, Winter 2013

- i) Lyn Lowe adds comment to the article written by the Tree Warden in the Winter Gazette re Dowd's Farm Tree Planting. *"These trees did not flourish because the grass and weeds were allowed to choke them, small saplings cannot compete. All that was required was a monthly visit to clear an area round the bases. Fungi may also have played a roll, so then surely spraying would have prevented most of the damage. It's a great shame and complete waste of money not to mention the volunteers time. The system seems to be, plant and then hope for the best."*
Noted.

R52 To discuss applications:

Smiles Pre-School - an extension of Spring Term hours of hire (Norman Rodaway Pavilion)
For an extra afternoon during the Spring Term starting from Wednesday 8th January, 2014 - each Wednesday to 3.30 p.m. **Resolved: To approve application to extend hours.**

Little Drummers Pre-School - an extension of Spring Term hours of hire (Drummond Community Centre). Each Tuesday until 3.00 p.m. with effect from January, 2014.
Resolved: To approve application to extend hours.

R53 To consider a quotation to clean and repoint the War Memorial.

In view of the forthcoming Centenary of WW1 and the Memorial reaching its 79th year, enquiries were made with regard to cleaning and repointing. There are particular Heritage guidelines and conditions to which a Stonemason must adhere and the Borough recommended W. Cornish for this purpose. The Green Flag Inspection also pointed out that

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the memorial needed cleaning. W. Cornish have been commissioned to renovate nine memorials in this area and their recommendation for Hedge End War Memorial is as follows:

The cross and lettered memorial base is Hopton Wood, a fossilised limestone from Derbyshire which is hard enough to accept lead letters. Some of the later added stones are Portland as is the steps. The letters are cut and lead and appear to be in reasonable condition. With this material and letters W. Cornish advise dry steam cleaning which will not damage the stone but kill the bacteria and remove all lichen, growth and surface staining. Steam cleaning is less aggressive than pressure wash and will kill any growth in the joints. W. Cornish recommend this as the gentlest method of cleaning effectively. Inspection of the letters once the cleaning has occurred is advisable. The cleaning process can highlight failings in the lettering (lead moves at a greater rate to stone and can come loose). A contingency of £250.00 is suggested to be set aside for this purpose if required and only to be used with HETC approval.

To erect a scaffold to support the shaft and clean the memorial as described above will be £1420.00. Repoint the open joints on the memorial to avoid risk of future failure £140.00. The mortar mix will be a lime mortar consisting of 1 part 3.5 NHL lime: 1 part Portland stone dust: 2 parts fine washed sand. Works should take a maximum of three days.

Total budget including contingency £1810.00. Although not identified within this year's budget the Town Clerk has suggested that this project could be funded from Cemetery income.

Resolved: The clerk is instructed to accept the quotation of W. Cornish and progress works.

- R54 To consider progressing a Community Tennis Programme in partnership with Serving Tennis: A forecast Business Plan has been distributed to each member. The clerk is instructed to defer this matter to the next Agenda and in the meantime invite Richard Cutler to attend. To aid in a comparative analysis members requested site of performance figures for the tennis operation at Totton. It would also be useful for the committee to assess potential for grants by obtaining a quotation for works in advance.**

R55 To discuss Budget considerations:

The following is the proposed budget for R & A projects 2014/2015:

Village Clock	4,000
Recreation Ground land	8,500
Public Conveniences	2,000
Paddling Pool	21,000
Community Tennis	3,500
Property Maintenance	25,000
Playareas	7,500

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Subject to the ratification of the Finance Committee in January, these proposed figures have been agreed in principle.

R56 Drummond Centre Car Park

Specification Report from Cllr. Derek Pretty

Cllr. Derek Pretty would wish to give this further consideration and report to the next meeting.

R57 To consider a professional Tree Survey of all Council land and public open spaces in view of recent storms.

The proposed budget and Tree Contingency for 2014/2015 will be £7,735.00. **The clerk is instructed to investigate the cost to employ the services of an Arboriculture Specialist.**

R58 Dowd's Farm Car Park

A report following consultation with residents - Richard Pemberton EBC.

An exhibition was held at Wellstead Primary School on the morning of 30th November and was advertised. In total, four visitors attended. All these visitors were either in favour of the proposals or had no comments regarding the car park. Details of the visitors were provided. Noted.

R59 All members of the public and press are requested to leave the meeting - Public Bodies (Admission to Meetings) Act 1960.

None present.

R60 Exempt Business

To receive ICCM guidance - matters concerning Albert Road Cemetery