

**HEDGE END TOWN COUNCIL - MINUTES OF A MEETING OF THE RECREATION & AMENITIES
COMMITTEE HELD 11TH SEPTEMBER, 2013**

Cllrs. Present: Cllr. Margaret Allingham, Cllr. Sheila Baynes (until 20.30 hours), Cllr. Keith Day, Cllr. Val Houghton (until 20.00 hours), Cllr. Jenny Hughes, Cllr. Peter Hughes, Cllr. Derek Pretty (until 20.45 hours), Cllr. Jane Welsh (Chair)

Also present: Mr. N. Dewey – Allotment Committee
Mr. A Robotham – Resident of Albert Road
Mr & Mrs. Finley – Residents of Stowe Close

R18 Apologies: Cllr. Ray Worley

With effect from the close of business hours today, all communications have been checked for the receipt of apologies.

**R19 Minutes & Matters Arising
Meeting of 10th July, 2013**

The minutes were approved and signed by the Chair subject to amendment under Minute R16 to read that Cllr. Keith Day declared a non-disclosable interest.

R20 Correspondence:

- i) Request received from a Mrs. J. Kness to fell a Willow tree along the boundary of Stowe Close in the ownership of the Town Council because of the proximity of the tree to a house she is in the throes of purchasing as she feels it presents a potential danger. Mr & Mrs Finley (seller of property at Stowe Close) gave further background detail. The Town Clerk recommendation in light of a commissioned tree report is that deadwooding is carried out to the tree but as it is healthy it should not be felled. **Members agreed with the Town Clerk's recommendation that the tree is not felled and that normal maintenance of the tree is carried out.**
- ii) Teleshore Ltd., suppliers of the Cemetery Shoring System, advise that the equipment and maintenance is a legal requirement under the Health & Safety Executives "Provision & Use of Work Equipment Regulations" and should be inspected and serviced. **Members agreed that maintenance of the cemetery shoring system is carried out to ensure compliance.**
- iii) ICCM - Autumn issue. Noted.
- iv) For information a letter in response to a complaint represented by Mike Thornton MP, on behalf of his constituent, with regard to the condition of grounds at Norman Rodaway Sports Field. Noted.
- v) 2428 (Hedge End) Sqn. ATC extend an invitation to members to attend the Annual Presentation Evening to be held 25th September, 2013 which will include a Presentation Evening and Buffet. Noted.

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- vi) To record the Green Flag Award Inspector's Report awarding an overall score of 80+ and a pass status for the year 2013/2014. Noted.

R21 To discuss Open Spaces Tour August, 2013

Observations and recommendations.

A report has been forwarded to each member, in advance of this meeting. The observations from the tour were discussed and considered.

Turnpike Way Sports Field

Members considered suitable locations for the siting of a Football Goal.

Resolved: That the Football Goal subject to developers contributions be sited centrally on the Lucerne Gardens boundary of the Turnpike Way Sports Field.

Greta Park

On the matter of new replacement large bins at each seating area, there is no designated budget for such placement but in the meantime oil drums can be used.

The Recreation Ground

The status of the surface of the paddling pool was discussed and that resurfacing is critical to be undertaken prior to the season starting in 2014. The Head Groundsman has reported that handfuls of rubber crumb have been cleared from the filters. The Town Clerk reported that the cost of re-surfacing the paddling pool is approximately £18,000 and that a budget needs to be raised for the 2014/2015 financial year. Members also considered the better use of the land between the kiosk and Mr. Fidler's property for clearing the foundations of the former play area and wished to allocate £10,000 as a capital project budget to develop.

Resolved: That a budget of £18,000 be included as an essential capital project for the financial year 2014/2015 together with £10,000 for clearing the former play area between the kiosk and Mr.Fidler's property.

R22 To resolve location of Greta Park Commemorative Seating and cost of re-siting Dog Bin at £100.00

Cllr. Keith Day declared a non-disclosable interest on this agenda item.

The Town Clerk reported that in connection with the placement of a commemorative seat that an old seat on the Ascot Place boundary of the park needs to be removed and not replaced and that the dog bin on the Ascot Place boundary be removed to the corner of the copse. That a new seat to be located at the former location of the Dog Bin and the Chair reported that this likely to be donated by the Hedge End Carnival Committee. A map illustrating this was circulated. Members considered the principle of a seat to be placed in memory of the late Derek Boyt at this site.

Resolved: That a memorial seat be located backing on to Bridget Mary Gardens boundary on The Close side of the park, sited midway between the Bridget Mary entrance to Greta Park and the end of The Close on that boundary be agreed. That the dog bin on the Ascot Place boundary be removed to the corner of the copse at a cost of £100.00. That a new

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seat be located at the former location of the Dog Bin likely to be donated by the Hedge End Carnival Committee.

R23 To discuss additional terms and policy with regard to the control of materials used on the Allotment site

Cllr. Keith Day declared a non-disclosable interest for this agenda item.

The Chair reported upon the use of tyres at the allotments and that on some plots it has become unsightly and that the disposal of tyres cannot be placed in the usual bin as they need to be disposed of separately to comply with waste and environment legislation. A debate ensued on the use of tyres at the allotment site.

Resolved: That no additional terms and policy with regard to the control of materials especially those relating to tyres be adopted on the Allotment Site and that no changes be made.

Mr. Dewey commented that there is a misleading notice requesting no household waste, which contradicts itself in its instructions at the allotments. Members requested this be investigated. He also requested whether an old refuse bin sited at the cemetery could be moved to the allotment between yellow and red by the grass verge as he will soon be clearing leaves and could use this as a refuse sack holder. Members agreed subject to availability of the refuse bin holder.

R24 Surface Drainage from Albert Road Cemetery

To consider improvement proposal and quotation

The Town Clerk reminded members that this matter has arisen as a result of a concern raised by Mr. Rowbotham concerning flooding that occurs to his property during severe weather caused by surface water from the cemetery, collecting and overflowing the ditch. A further quotation has been received from OCS Horticulture (Lester Lymer). They suggest installing pcc edging stones, excavating and laying a 4" perforated drain and filling for the sum of £1,100 plus VAT.

Resolved: That the quotation from OCS Horticulture for £1,100.00 + VAT be accepted to rectify the problem of surface drainage at Albert Road Cemetery.

R25 Drummond Community Centre

(1) Proposal for the supply and installation of Mains Fed Hot Water Units

The Town Clerk reported on quotations received with regard to the proposal for the supply and installation of Mains Fed Hot Water Units from PHS. A 5 Litre capacity Counter Top costs £325 per annum rental with fully inclusive maintenance or a 10 litre capacity is £395 per annum.

Resolved: That a 5 litre capacity counter top be purchased at the annual rental of £395.00 for the Drummond Community Centre

(2) Further information with regard to Gas Meter Cupboard and clarification of Good Companions Social Club storage on site

It was explained to members that during the process of inventory the term 'Gas Meter Cupboard' was reported. In fact, the gas meter is clearly within a storage cupboard. As a result, Good Companions expressed their concern that they would lose storage accordingly. Following a telephone conversation, it was felt that storage can remain until this is reviewed this evening.

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Resolved: That storage remains for the Good Companions in the designated storage cupboard and that this was merely misinterpreted by the committee.

R26 To discuss applications

(a) Hedge End Town FC fixtures at Greta Park for the season 2013/2014

Resolved: That Hedge End Town FC be given permission to use Greta Park for the season 2013/2014

(b) Erection of 8 ft x 6 ft greenhouse Allotment F1

Resolved: That permission be given for the erection of an 8ft x 6ft greenhouse with the recommendation that this be in PVC.

(c) Carnival Committee – Firework Fiesta from 7 November 2013 to 10 November 2013

Resolved: That permission be granted for the Firework Fiesta between the dates specified.

(d) Little Drummers – Request to extend hours at Drummond Community Centre on a Thursday until 3.00pm

Resolved: That Little Drummers be granted permission to extend hours at the Drummond Community Centre on a Thursday until 3.00pm

R27 Village Centre Flower Beds – Sponsorship Advertising

Members considered the concept of sponsorship of the flower beds in the style of those used on highway roundabouts. Various options were discussed and suggestions put forward.

Resolved: That there is to be no sponsorship advertising and that the current status quo should prevail.

R28 Village Centre Public Conveniences

To discuss standard of cleaning following complaint

The Chair reported on a recent site inspection of the public conveniences. She stated that the ladies toilets were found to be satisfactory but the gents were not up to standard of the contract. The Town Clerk provided the original specification for the provision of the cleaning of the public conveniences. Members felt that the contractor needs to be reminded of their responsibilities under the contract and agreed that the contract be reviewed in February/March 2014. A discussion ensued with regard to the age of the building and that perhaps replacement public conveniences such as self-cleaning units could be used under contract instead. Members agreed that 'Improving the Village Centre' should be an agenda item at the October Recreation & Amenities Committee.

R29 Exempt Business – Discuss Memorial Complaint

Matters relating to a memorial complaint were discussed.

There being no further business to transact, the Chair closed the meeting at 21.50 hours.