

**HEDGE END TOWN COUNCIL - MINUTES OF A MEETING OF THE RECREATION & AMENITIES
COMMITTEE HELD 11TH JUNE, 2014**

Cllrs. Present: Cllr. Margaret Allingham, Cllr. Sheila Baynes, Cllr. Val Houghton, Cllr. Emma Norman, Cllr. Derek Pretty, Cllr. Jane Welsh (Chair), Cllr. Ray Worley

The Chair was joined by members in congratulating the former Councillor, Norman Dewey and his wife Muriel on the celebration of their 65th Wedding Anniversary.

R1 Apologies: Cllr. Jenny Hughes

With effect from the close of business hours today, all communications have been checked for the receipt of apologies.

**R2 Minutes & Matters Arising
Meeting of 14th May, 2014**

R87, Sam Steed reports plans to create a rockery with bog garden and seating area for all to use after a hard day working on their allotments. Plans include raised beds for communal use and hirers to plant any plug plants that have been left over. The ground has already been covered in plastic sheeting to contain the growth of any more weeds. Two Bog Plants have been donated already and some rocks from Freecycle to make a small start to the area. Sam's employer, Denplan, has agreed to donate £500.00 towards the project and would like to have photos etc. of the end result. Now funding is not so much an issue, any assistance the council can give would be appreciated i.e. donations of rocks, strimming, digging, creating a seating area etc. Or even some friendly advice from the Head Groundsman. In the meantime, although it would appear that the project has progressed without drainage installation - costs for HETC to install drainage at a reasonable depth not to interfere with cabling and mains services has been calculated as follows:

Hire of a mini-digger @ 1 week	180.00
Delivery & Collect	15.00
Gravel (5 tons)	195.00
100mm x 100 metre Perforated Pipe	143.00
Landscape Fabric 100 metres x 4.5 metres	160.00
	<u>£693.00 plus VAT</u>

This is an estimated cost and does not include the hire of a trailer to transport the mini digger to and from the site each day of hire, plus Diesel. It should be noted that the mains water pipe is situated 750mm beneath the surface. The Town Clerk has revisited funding as requested and, if these works were to be undertaken, he would suggest monies being taken from the Tenancy Income. **The clerk is instructed to liaise and inform Sam Steed that the Committee sanction the abovementioned proposed budget and ascertain whether there is sufficient time to effect these works prior to the progress of planting. The Committee would also wish to record their appreciation of the time and work given to this project by Sam Steed and the generous contribution of her employer Denplan.**

R90, the contractor returned to remove the raised ridge successfully and completed works by 17th May. Noted. DTC reported that unfortunately the Town Council has been served notice by Southern Water today, that a waste of water had been identified, under the provisions of the Water Industry Act 1991, with instruction to have the leak or faulty fitting

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repaired within 7 days. The leakage is thought to be from a supply pipe. The Town Clerk had taken the decision to close the Paddling Pool during works. **The clerk is instructed to ensure a full explanation of the circumstances and closure is forwarded to each member.**

R95, restricted access keys have now been issued to the relevant Tennis Groups.

R96, the meeting was deferred. The meeting will now take place on Friday 20th June, 2014 at midday, meeting at the Mallow Road entrance.

The minutes were approved and signed by the Chair.

R3 Correspondence:

- i) Summer Issue of The Journal published by the Institute of Cemetery & Crematorium Management. Noted.
- ii) To record the Public Liability Insurance Certificate for next season Hedge End Athletic FC. Noted.
- iii) Elite International Sports Academy provide a photograph of a very successful Summer School held at Turnpike Way Sports Field during the half term. Noted.

R4 Community Tennis Programme

To report upon further developments

During a recent meeting with James Deem LTA a reassessment has resulted in the estimate of works being reduced with the assistance of an increased grant from the Lawn Tennis Association of £7823 and adjustment to fencing costs by two sides at a height of 4.5 m and remaining boundary at 2.75 m. The total estimate to date at £24,833. From the latest position with regards to funding this project the estimated costs leave a shortfall of some £7,010. The Finance & Administration Committee has resolved that the aforementioned sum can be taken from capital receipts for solar energy, to make up this shortfall and make the project happen and viable. The Town Clerk has been asked to obtain a revised Business Plan.

R5 To consider tenders for the installation of a Goal End Sports Facility - Turnpike Way.

G. B. Sport & Leisure UK Ltd.

Rebound Wall & Goal - 7m wide x 2m high

Area to be surfaced 32 square metres that would be in a 9 metre diameter semi-circle that would extend to 1 metre beyond the outer ends of the rebound walls and up to 9 metres in front of the goal.

Option 1 with EPDM Wet Pour and timber edging	£7,404.50
Option 2 with Tiger mulch surfacing	£6,722.50
Option 3 with Green coated Macadam and timber edging	£6,805.00
plus Post installation Inspection	180.00
plus provisional sum for reinstatement	500.00

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Sutcliffe Play	
8.6m Goal	
Option 1 with Grassmat , including Post Installation and reinstatement	£9,140.00
Option 2 with Artificial Grass	£11,317.00
Option 3 with tarmac	£11,659.00
Safe & Sound Playgrounds	
7.5 m long x 2 m high	
Option 1 Synthetic Grass Surfacing	£7,890.00
Option 2 Tarmac Surface with anti slip green spray incl. Post Installation	£10,995.00
Proludic	
Primo Standard Sports Wall	
Option 1 Envirosmart Grassmat and Rospa Inspection	£6,514.00
Option 2 Artificial Grass	£8,014.00
Option 3 Tarmac	£11,315.00

Resolved: That the Town Council accept Option 2 quotation of Safe & Sound Playgrounds for the installation of a 7.5 m long x 2 m high Football Goal Mouth with tarmac surface and anti-slip spray at £10,995.00. If possible, the to be ordered in Green with a white goal mouth.

R6 To consider applications:

Rhiannon Clegg, Fitness Club - use of a field in the morning between 06.00 and 07.00 three days per week and the use of a hall during Winter.

Resolved: The Town Council is unable to authorise the hire of playing fields, pavilion facilities or access to car parks at the times specified. In any event unauthorised usage such as this application must be covered by the users Public Liability Insurance.

R7 Allotments

To report upon tenancy.

There are currently three applications awaiting the hire of an allotment. The Chair reported upon her recent Cultivation Inspection. Those reminded that their plots require cultivation have responded rapidly.

R8 Nelsons Gardens

To report upon recent criminal damage.

Friday, 30th May, 2014: The Fire Services were called to a fire that had been ignited by persons unknown within Nelsons Gardens play area, resulting in the obliteration of the picnic table and boundary fencing, the replacement of which falls short of the Insurance policy excess. However, the picnic table has already been ordered and will be reinstated shortly and the fencing will be repaired by the Town Council's maintenance person. Noted.

The clerk is instructed to ensure that this area is given a priority in grounds maintenance.