

**HEDGE END TOWN COUNCIL - MINUTES OF A MEETING OF THE  
RECREATION & AMENITIES COMMITTEE HELD 8<sup>TH</sup> JUNE, 2011**

**Cllrs. Present: Cllr. Margaret Allingham, Cllr. Keith Day, Cllr. Val Houghton, Cllr. Jenny Hughes, Cllr. Peter Hughes, Cllr. David Humby, Cllr. Jane Welsh (Chairman), Cllr. Ray Worley.**

**R1 Apologies:**

Cllr. Sheila Baynes, Cllr. Derek Pretty

With effect from the close of business hours today, all communications have been checked for the receipt of apologies.

**The Chairman moved to amend the Agenda to include Correspondence and all agreed.**

**R2 Minutes & Matters Arising  
Meeting of 13<sup>th</sup> April, 2011**

R66 iv) signs were installed in accordance with the standard set by EBC and include prohibiting ball games inside the play area.

R66 v) Four signs have been erected. Further signs will be posted on the Grange Park approach to the site at a later date.

R71, an Email from Jon Riddell confirms that funding would not be possible in this financial year. **The Clerk is instructed to investigate the possibility of a “No Vehicular Access” sign at the entrance from Thistle Road.**

R73, a correction to the minutes that Environmental Health Dept. is carrying out the review of Dog Control Orders, as reported to the Environment Scrutiny Panel. The minutes were approved and signed by the Chairman.

**R3 Correspondence:**

- i) Richard Bauck, Hedge End Rangers, requesting permission to deep clean the small outside kitchen at Rodaway Pavilion and clean and re-paint changing room 4, in preparation for the start of their 1<sup>st</sup> Team's season in the Hampshire Premier League. **Resolved: To approve this request providing that, as our Agent, Hedge End Rangers, would be covered by the Town Council insurance and in respect of the Changing Rooms a Crown Trade Aquaroll Fleck/Colorfects Bondcoat applied of similar colour to existing and a good quality Magnolia emulsion to the Tea Room.**

The clerk is instructed to arrange the Committees' August meeting to be held in the Rodaway Pavilion from 7.00 to 9.00 p.m.

- ii) Wendy Heap, hirer of Allotment Yellow 5B explains the circumstances under which it is difficult to cultivate the plot at this current time. Noted.
- iii) ICCM, The Journal, Summer issue. Noted.
- iv) Countryside Voice, CPRE, Spring 2011 issue. Noted.
- v) Mrs. Deborah Scott re Grant 1434, G119 with a request to revoke the grant of Exclusive of Right of Burial. **Resolved: That the Town**

**RECREATION & AMENITIES COMMITTEE  
MEETING OF 8<sup>TH</sup> JUNE, 2011**

**Council reimburse the Reservation paid in July 2006, less a £25.00 administration fee.**

- vi) David Holt, Churchwarden, on behalf of vicar and PCC of St. Johns Church formally requesting that the Town Council take over the maintenance of the churchyard now that the Ministry of Justice has closed the grounds. **Resolved: That the Town Council agree in principal, subject to an SLA being agreed by the Town Clerk, the vicar and PCC, taking into consideration that the existing wildflower area, maintained by a voluntary group, is excluded from the agreement.**
- vii) Mrs. Jacqueline Brown describes the distress caused to her when she found the debris from the Laurel hedge of a neighbouring residence had scattered across her mother's grave. This was investigated and it would seem that this was contracted maintenance, all remaining debris was removed. **The clerk is instructed to respond with the Committees' sympathy but satisfaction that works were undertaken by a contractor and that this was not the neighbour's deliberate intent.**
- viii) Eastleigh & District Model Boat Club - an application for the use of Dowd's Farm Lake to sail model boats. **Resolved: To refuse this application. The lake has established a substantial Duck population and it is felt that this use would not be compatible nor in the best interest of the wildlife habitat or the size of the lake.**
- ix) Smiles Pre-school, an application to continue hire, providing term times. **Resolved: To approve this application.**
- x) Hedge End Rangers FC announce that they have achieved the Hampshire FA Charter Standard Club status award and are currently the largest club in Hampshire. The clerk is instructed to convey the Council's best wishes and congratulations.

**R4 Allotments**

*The letting of allotments to related hirers.*

Cllr. Keith Day declared an interest and withdrew from discussions.

**Resolved: That the following regulation be incorporated into Allotment Agreement Appendix:**

**That at all times, the Council will select the plot for hire and will award as per the next plot available. The prospective hirer will be, wherever possible, invited to view a maximum of two plots and if both are refused, the applicant cannot re-apply for a minimum period of 12 months.**

A Cultivation Inspection has been conducted.

The Chairman proposed that a prize for the Best Allotment be awarded at the next Annual Parish Assembly and funded from the Chairman's Allowance.

**RECREATION & AMENITIES COMMITTEE  
MEETING OF 8<sup>TH</sup> JUNE, 2011**

**R5 Village Feature Proposals**

Peter Clutterbuck, Designer Blacksmith, has designed a village heritage sign. The example to meet a budget of £1,000 is for a wall mounted 4' x 3' sign raised from the wall with hidden fixings. The work is in repoussé – a metalworking technique in which a malleable metal is ornamented or shaped by hammering from the reverse side to create a design in low relief. The fruit will be powder coated in high gloss red with gold pips and the leaves will be veined and grooved to give maximum affect. However, HETC do not have access to a prominent property upon which to erect such a village feature. A post mounted or swing Heritage Sign would effectively double the costs to make it free standing. The sign would have to be double sided in its paintwork and affect and would be mounted on a solid oak post, plus installation etc. The Town Clerk advises that there has been no budget set aside to match fund the original £1,000 grant received for the Water Feature. However, given that there are no further guaranteed grants currently available, the Town Clerk is comfortable with taking £1,000 from VAT receipts in order to progress this project.

Alternative features include a street planter for trees, shrubs or flowers - lettering logos, basket trees and surround seating can be added for further impact:

|                |                         |                       |
|----------------|-------------------------|-----------------------|
| David Ogilvie: | 1500mm x 1000mm x 930mm | £956.00 plus delivery |
| Hex.           | 1000mm x 930mm          | £758.00 plus delivery |

However, this would incur additional planting and maintenance costs.

Seating and Benches:

|               |                   |        |         |
|---------------|-------------------|--------|---------|
| David Ogilvie | Loudon Regal Seat | 1500mm | £500.00 |
|               |                   | 1800mm | £517.00 |
|               |                   | 2000mm | £545.00 |

**Resolved: To source funding to increase the budget to a maximum of £2,000 and order be placed for a free-standing Heritage Sign, with recommended construction, and if successful with a view to budgeting for further installations in future years. Location to be decided.**

**R6 To consider Tenders for the refurbishment of Greta Park Sports Pavilion**

|   |                     |
|---|---------------------|
| LST Projects, Eastleigh                 | £39,315.00 plus VAT |
| H. Monfared (Builders) Ltd., Portsmouth | £11,100.00 plus VAT |
| Spencers of Havant Ltd., Emsworth       | £10,585.00 plus VAT |
| Hedge End Builders                      | Unable to Tender    |
| G. Bainbridge Ltd.                      | Unable to Tender    |

**Resolved: That the contract be awarded to Spencers of Havant Ltd.**

**R7 Woodhouse Lane Skatepark and Greta Park Half-pipe – A Progress Report.**

There has been a two week delay in the commencement of Phase I, however, concrete footings for the Half-pipe at Greta Park were laid on Monday 6<sup>th</sup> June.

**RECREATION & AMENITIES COMMITTEE  
MEETING OF 8<sup>TH</sup> JUNE, 2011**

The revised Programme of Works indicates that this Phase will be completed by 18<sup>th</sup> as specified.

**Resolved: That the proposed modification to item 7 of the Woodhouse Lane Extension be approved, providing that it does not incur additional cost.**

**R8 Joint project with Hedge End Junior Cricket Club – To initiate the Tender Process to extend Cricket Practice Nets at Turnpike Way Sportsfield.**

Martin Poil on behalf of HEJCC supplies the following specification:

Supply & Install New Non Turf Bowling Ends and extension to existing Cricket Nets:

- Size 8m x 2.74m
- Area needs to have a membrane to prevent weed growth
- Needs to help absorb impact on bowlers knees and ankles and protect against stress injuries
- Needs to protect against frost damage
- Good drainage
- Level ground inline with ECB guidelines – not greater than 1.25% along the line of play, and 2% across the line of play.

**Resolved: The Clerk to obtain four competitive tenders in accordance with the abovementioned specification.**

**R9 Green Flag Up-Date**

*Albert Road Cemetery Inspection*

This year's inspection, including the War Memorial took place on Friday 20<sup>th</sup> May, 2011.

*Proposal to enter The Recreation Ground*

One of this year's inspectors suggested that the Council should consider entering The Recreation Ground for Green Flag and advised that an area set aside for a wildlife area not only would add another factor to the park, but it would help with the green flag marking. A local group could be set up to plant and maintain it and that would help in the community involvement mark. He recommended that the Council examine Landlife on <http://www.wildflower.co.uk/> an organisation who sell wildflower seeds and with the profit plant wildflower meadows. This organisation is very helpful and give lots of free good advice. He also offered his own assistance.

**Resolved: That the Clerk be instructed to pursue this proposal with a view to a 2012/2013 Green Flag application. The Gazette and Website to encourage the formation of a voluntary group to become involved in creating and maintaining a wildflower setting with the supervision of the Head Groundsman.**

**RECREATION & AMENITIES COMMITTEE  
MEETING OF 8<sup>TH</sup> JUNE, 2011**

**R10 Discussion Papers:**

*Feasibility of installing a recycling glass waste unit at Woodhouse Lane?*

**Resolved: That arrangements are made for the installation of a Glass Recycling unit to be placed close to the entrance and within Turnpike Way Sports Field.** The Head Groundsman to determine location.

*Dog Control Orders* - The Committee agreed to await the outcome of EBC Dog Control Consultation and Orders.

**R11 HCC Property Services: Appraisal - Land at Kaneshill.**

The Town Clerk has consulted with the Head Groundsman with a view to ascertaining the potential of recommendations and proposed works being achieved in-house and to save costs outlined in the Survey. The Senior Groundsman privately owns equipment that could be utilised to chain harrow and flat roll the field and some equipment would have to be hired to implement reseeding and strip seeding as well as mowing. Demolishing dilapidated sheds and removing rubbish could also be achieved. Works could be undertaken within 2 – 3 months. However, brashing, clearing the fence line, replacement of perimeter fencing and the installation of a new 12ft. water trough would have to be sourced. TC would also remind the Committee that there is no budget for any of these works and clearly HCC cost this at between £10 – 14K.

In order to develop an ongoing strategy for this land and a future cemetery the following members will form a Cemetery Working Party: Cllr. Peter Hughes, Cllr. Keith Day, Cllr. Sheila Baynes, Cllr. Derek Pretty and the Chairman. In the meantime the clerk is instructed to obtain in-house costs and set up a meeting of the Working Party thereafter.

**The Chairman extended apologies for non-attendance at the next meeting.**