

**HEDGE END TOWN COUNCIL - MINUTES OF A MEETING OF THE RECREATION & AMENITIES
COMMITTEE MEETING HELD 11TH APRIL, 2012**

Cllrs. Present: Cllr. Margaret Allingham, Cllr. Keith Day, Cllr. Val Houghton, Cllr. Derek Pretty, Cllr. Jane Welsh (Chair), Cllr. Ray Worley

R88 Apologies: Cllr. Jenny Hughes, Cllr. Peter Hughes, Cllr. Sheila Baynes

With effect from the close of business hours today, all communications have been checked for the receipt of apologies.

**R89 Minutes & Matters Arising
Meeting of 14th March, 2012**

The minutes to record an amendment to include the attendance of Cllr. Peter Hughes.

R84,vii) large kissing gates for the use of a mobility scooter and not motorbikes, may be possible together with the use of a Radar key and this may be an item for the next financial year, together with appropriate application to the Rights of Way Officer.

R85, the HCC Queen's Oak Tree has arrived and has been planted in a tub, in the hope that it may flourish before being located. It is approximately 4' in height.

The minutes were approved with the amendment and signed by the Chair.

R90 Correspondence:

- i) Mr. N. Wise, Chairman, Hedge End Carnival Committee. Requesting formal approval for the use of Greta Park and The Recreation Ground for the annual Carnival on the usual terms and conditions. Greta Park from 1st July to 10th July plus the car park on Saturday July 7th. Use of The Recreation Ground is only required on Saturday 7th July. The grounds staff assistance during this period would be very much appreciated. Mr. Wise also notes Council's intention to plant a wildflower and bog garden in The Recreation Ground and points out that the carnival procession assembles within the grounds each year and has already lost space to the amenities on site. The Committee hope to encourage more interest in the community to take part and would welcome as many as twenty floats, however, it would be a shame if they had to restrict entry because of the lack of space. Finally, if the Carnival Committee was to purchase two tents could they be stored in the new Grounds Store? **Resolved: To approve the application for the use of Greta Park, car park and The Recreation Ground and the grounds staff assistance at their discretion. To determine that the location of the proposed wildflower and bog garden of The Recreation Ground will not interfere with the assembly of the Carnival Procession. And to advise that with regard to the storage of tents, the Committee will wait for completion of the Grounds Store Development to become fully aware of what storage will be available and request to defer this application to the end of the year.**
- ii) Planning Consent has been given to the erection of 3m high curved acoustic fencing (amended design) to Woodhouse Lane Skatepark, however, with two conditions:
 - a) Samples and details of the external materials must be submitted to and approved in writing by the Local Planning Authority before development commences and b)

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trees and shrubs of species to be approved beforehand by the Local Planning Authority must be planted between identified points within 9 months of the commencement of the development and any trees or shrubs which die within the first five years must be replaced in the next planting season.

The Supplier has been asked to comply with condition a) and the Head Groundsman has confirmed that he would like to make a solid hedgerow of either Copper Beech, Red Robin or Thuga Firs.

In the meantime the Supplier has confirmed that due to the length of time between quotation and planning consent the estimate will have to be reviewed, as all materials have increased in price. The original quotation at £6,650.00.

The clerk is instructed to ring-fence the budget for this project and carry forward to the next financial year, in order that the Committee may examine the reviewed quotation.

- iv) Smiles Pre-school – an application for the hire of the Norman Rodaway Pavilion for the School Year September, 2012 to June, 2013 during term times. **Resolved: To approve this application. The clerk is instructed to inform the client of the forthcoming Review of Fees.**

R91 Potential Locations for a Textile Collection Bin

Application of Hants. & IOW Air Ambulance

The clerk is instructed to defer this matter to the next Agenda and in the meantime, ascertain how many Textile Bins are located in the village for this charity and raise an enquiry as to whether the Textile Bin located at Drummond Centre has exceeded its 6 month approval period and which charity it serves.

R92 To consider a design for the replacement of the War Memorial Garden Gate

Peter Clutterbuck confirms that to achieve a design to include poppies will incur extra cost and gives a quotation of £2,200. An alternative design is submitted to fill the central void of the design with waterfall bars at the original quotation of £1700.00. Assistance in the provision of a replacement Gate has been identified in the HEWEB CIP List at £1,093.00.

Resolved: To approve the Poppy Gate at the reviewed quotation of £2,200.00. However the Committee would wish to also approve a coloured drawing to be satisfied of the visual effect.

R93 To consider the feasibility of HEJCC hiring Turnpike Way Pavilion during Saturday fixtures when the facilities are available.

Resolved: The following terms and conditions to test a Trial Hire for the 2012 Season only as follows:

- Hire of the Pavilion will only take place when the premises are available on a Saturday fixture day for Hedge End Jams CC.
- As guidance to the Booking Clerk - public hire of the premises will be taken up to and including Friday of the week prior to the Saturday fixture, i.e. 7 days.

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- The Pavilion will be opened at the commencement of the fixture and closed no later than 9.00 p.m.
 - Throughout hire, Hedge End Jams CC will remain responsible for the facilities of the Pavilion in its entirety, ensuring a physical presence at all times, taking full responsibility for the security of the premises.
 - The rate for the hire of the pavilion will be set at £30.00 plus VAT in addition to normal fixture fees.
 - Keys to the premises will not be issued under any circumstances.
- R94 To consider an application for the use of Norman Rodaway Sportsfield on Sunday 6th May, 2012 for a Charity Event - *Hedge End Rangers*.
Resolved: To approve the application FOC and request a Risk Assessment & Management Plan.
- R95 To discuss the condition of gates from Sowden Close to Greta Park and improved signage to this site and Bridget Mary Gardens.
Resolved: That the clerk effect the following
- The gates from Sowden Close to Greta Park to be examined to see whether they are in sound condition to be cleaned and repaired and if this is not possible the Committee may consider replacement cost from the budget for Maintenance to Properties/
 - Remove vintage signage at Sowden Close referring to Parish Council.
 - Quotations for a replacement sign plus an information sign for Bridget Mary Gardens.
 - To ensure that old notices and advertising for businesses are removed from the Town Council Notice Boards, to incorporate this into the daily duties of the Litter Maintenance Operative
 - A further vintage Parish sign to be removed from the Upper Northam Drive Allotments and replaced.
- R96 To discuss resolution of Full Council meeting of 21st March, 2012 Item 9 - the impact on local biodiversity, in particular to all species of bees which are under threat due to habitat loss amongst other reasons:
- a) Expands the current wildflower and bog garden project in The Recreation Ground to identify sufficient areas across all its open spaces to be planted and maintained as wildflower gardens to fully compensate for the area lost to the car park extension; The Recreation Ground project will be deferred for Autumn planting. Other possible locations are, Turnpike Way Sportsfield, Woodhouse Lane, Leburn Meadows. The clerk is instructed to obtain definitive guidance as to the care and maintenance of existing Wildflower Meadows within the Dowd's Farm Urban Park.
 - b) In consultation with the allotment holders' committee, allocates a small area of the allotment site for residents' bee hives at a peppercorn rent and advertises this new service; Resolved: That an area of ground not suitable for good cultivation

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within the Allotment Site and sized 4' x 4' is let at a peppercorn rent of 25p per year for the purposes of Bee Keeping.

- c) Provides bee “nest boxes” in all its open spaces and encourages local residents and nature organisations to donate nest boxes for installation on Council property;**
Cllr. Keith Day can provide website details as to how to make a Nest Box and would be happy to construct and donate one to the Council to locate and hide in remote brambled areas. He will also liaise with the Information Assistant to raise an article on the Council website.
- d) Arranges that future plantings in Town Council flower beds are chosen from the RHS “Perfect for Pollinators” plant list: Resolved to approve.**

http://www.rhs.org.uk/Gardening/Sustainablegardening/pdfs/RHS_Pollinators_PlantList;

It may be possible, at some point in the future, for the Town Council to apply for Bee Guardian Town Status.