

**HEDGE END TOWN COUNCIL - MINUTES OF A MEETING OF THE RECREATION & AMENITIES
COMMITTEE HELD 10 OCTOBER 2018**

Cllrs. Present: Cllr. Margaret Allingham, Cllr. Paul Carnell, Cllr. John Jupe, Cllr. Cliff Morris, Cllr. Jane Welsh (Chair)

In attendance:
Brett Athow – Operations Manager
Chetana Greenwood – Allotment Committee Chairman
Andy Hallett – Allotment Committee
Maria Ross – Allotment Committee

R99 Apologies:
Cllr. Stephanie Arnold, Cllr. David Kinloch, Cllr. Derek Pretty

**R100 Minutes & Matters Arising
Meeting of 12 September 2018**

The Minutes were signed and agreed as a true and correct record by the Chair. There were no matters arising.

R101 Correspondence:

(i) Request from Little Imaginations Role Play for the use of Turnpike Pavilion in hiring the hall from 9.00-15.00 on two days of the week. Eventually, they want to run the business five days a week. Currently, availability in the hall is limited to Monday, Tuesday, Wednesday and Friday. Members agreed to this request for the initial two day use of the Turnpike Pavilion;

(ii) Request from allotment holder B5 build a new fruit cage 4m x 6m. Members agreed to the request subject to design submission and appropriate location with the Operations Manager;

(iii) Request from allotment holder E6 to place a poly tunnel at 3m x 2m. Members agreed to this request subject to design submission and appropriate location in consultation with the Operations Manager.

R102 Allotments

Chetana Greenwood requested an update on uncultivated allotments along with plans for the track around the site. The Operations Manager advised that this will be addressed in his report to be delivered later in this meeting. The issue of keys for the gates was raised and the Operations Manager advised that the possible concept being considered is to place combination locks on all sites to ensure emergency access. Chetana advised that recently, the allotment committee showed 90 Shamblehurst school children around the allotments (in 30 separate blocks), which was enjoyed by all. A brief discussion took place regarding bonfires. Currently, bonfires are permitted by the Town Council between November and February but the guidance and rules conflict with each other and can be ambiguous. Members agreed that the rules and regulations governing the allotments need to be revisited.

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R103 Operations Manager Report

Albert Road Cemetery

- 4 internments since last recreation and amenities committee meeting – 1 burial and 3 internment of ashes. Again, the burials have been completed internally by the Town Council staff to a fantastic standard. It is not easy work.

Allotments

- As of 10/09/2018 there are 0 vacant plots.
- Waiting list of 4.
- Allotment committee have requested repair of the internal roads – This will be carried out throughout the winter months by the Town Council groundstaff.
- Letters sent out to a number of holders for non-cultivation. This will be followed up this month.

Dowds Farm

- Essential Jetty repairs have been carried out. The jetty viability will need to be assessed next year as its timbers are now in a poor condition.
- Play area is due to start around about 12th November 2018.
- **Fishing at Dowds Farm pond** - Eastleigh and District Angling club are keen to work with the Town Council. They have advised that they see it as being a great place to encourage young anglers to go fishing.

The benefits to the Town Council include:

- Annual fee.
- Management of fish stocks (stock, species)
- General maintenance including litter picking and low-level vegetation management,
- Bailiff to monitor use, compliance with terms of use, litter levels, general condition etc.

The EADC would be interested in leasing the lake from April 2019 subject to agreeing terms and conditions. Members agreed that this matter be pursued.

St Johns Road Recreation Ground

- Paddling pool is now closed for the winter.

Local Nature Reserve

- Draft of management plan is now with Natural England for comment. Once feedback is received, the Town Council will put together the final draft for submission and move towards Local Nature Reserve status.
- The Operations Manager has contacted Eastleigh Borough Council regarding pockets of land still owned by them. These areas cannot be included whilst still owned by the Borough Council.

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- Work has begun clearing vegetation around the pond and the Town Council is looking into ways some of the silt can be removed without too much disturbance to the ponds valuable eco-system.

Sowden Close

- Work will begin on the removal of the old gate and installation of cast iron bollards over the next 2 weeks - weather dependant.

Other News

- HEYCA roof works due to start within the next few weeks.
- HEYCA drainage works are ongoing. The Town Council is awaiting a Jet/ Vac tanker to clear the gullies and soakaway. This will mean a day of disruption to the car park which will need to be as empty as possible. Notices will be put up informing of closure a week prior to gully clearance.
- Members requested consideration of the installation of a handrail to the entrance of HEYCA and the steps.

R104 To discuss potential projects for consideration in the 2019/2020 budget

Members discussed suggested projects for 2019/2020 as set out below.

- St. Johns Rec. – Replacement of final section of old wooden fencing securing Paddling Pool: £4,000.
- Disabled Access at the allotments – Operations Manager to investigate and price.
- St. Johns Rec. – 3 x Bins: £750.
- Allotments - Disabled compost toilet: £4,000.
- Dowds Farm – Refurbishment of knee rail – painting and replacement of rotten timbers: £1500.
- Rodaway Play area – refurb: fencing, wet pour, overhanging trees: £22,000.
- Norman Rodaway Pavilion - Creation of outdoor space for pre-school by installation of bow top fencing: £4,000.
- Norman Rodaway Pavilion kitchen which is now in a very poor state of repair – Replacement kitchen: £3-4,000.
- Drummond Centre pre-school – Current fencing is 1m high and with no access to grass, also a security risk due to secluded nature of the area. Replacement 6' Bow top fencing for the pre-school. (Pre-school have implied they may be able to part fund): £6-8,000.
- Drummond Centre – replace fluorescent tube lighting with LED. (current system requires 3 x men + scaffold tower to replace a tube): £2780.
- Greta Park external building refurb: £1500.
- Greta Park: Line marking for basketball court: £1,000.
- Turnpike – replacement bin for play area £250.
- 2000 Centre car park marking: £1,000.

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Grounds Staff.

- Additional full time Groundstaff: Min. £18,000.
- Ride on mower - Current mower is 15 years old and is on its last legs, it needs to be relegated to position of 'spare'. New mower: £15,000.
- New equipment for pitch management – Quadraplay, combined aeration, rolling and brushing, essential kit for healthy well-maintained pitches, this would really help: £5000.

There being no further business to transact, the Chairman closed the meeting at 20.40 hours.