

**HEDGE END TOWN COUNCIL – MINUTES OF A MEETING OF THE
RECREATION AND AMENITIES COMMITTEE HELD ON THE 14TH APRIL
2021**

Cllrs present: Cllr Margaret Allingham, Cllr John Jupe, Cllr Dave Kinloch, Cllr Cliff Morris (Late arrival), Cllr Derek Pretty, Cllr Jane Welsh

In attendance: Brett Athow – Operations Manager

A two-minute silence was held for His Royal Highness, The Duke of Edinburgh.

R259 Apologies Cllr Paul Carnell, Cllr Ben Thomas

R260 Minutes and Matters arising

Meeting 10th March 2021

Minutes were signed.

R261 Correspondence

- i) Request received from the Hedge End Carnival Committee for the use of Greta Park for Show and Funfair 26th June to 6th July inclusive, along with use of St Johns Recreation Ground for assembly of the procession 3rd July.

The Chair commented that this year marked the 100th anniversary of first recorded carnival in Hedge End and as such the event would be bigger than normal. She also asked if needed that an extension could be agreed for the funfair.

RESOLVED: That the use of Greta Park and St Johns Recreation Ground for the carnival and funfair was agreed and that if needed an extension to the dates required would be allowed. All agreed.

- ii) Request for Memorial bench – Dowds Farm
This request had been received from a resident asking if it would be possible to purchase a memorial bench in honour of their late stepfather who had lived in Hedge End for approximately 30 years. They would be looking at placing the bench around the lake if possible, where he loved to walk his dog.

Cllr Derek Pretty commented that HEWEB Local Area Committee would be providing an extra seat at Dowds Farm, it was commented that the LAC needed to be made aware of the style, type of seat required to continue the uniformity.

All welcomed the placing of this memorial bench at Dowds Farm.

Cllr John Jupe commented that a position around the lake as requested would be good.

RESOLVED: All members agreed to the placement of the requested memorial bench in Dowds Farm and that the Operations Manager was to contact the resident to arrange a site visit to look for a suitable location.

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- iii) A request had been received from Park Sport for use of Woodhouse Lane Skatepark, 9th August for the annual Skate Jam, along with the possible use of Greta Park for a Nerf Wars Event, date to be confirmed.

Members were in full agreement that these events should be fully supported.

RESOLVED: That full support was given for these activities and that the locations requested were made available for use. All agreed.

R262 Norman Rodaway

To consider the report on the recycling area

Members considered the report on the unsupervised glass and textile collection points located in the car park. It was obvious that this was a well-used facility that relied heavily on responsible use by all users.

All the bins at this location were emptied sporadically and without informing the Town Council, as all the drivers had access to the car park via the combination lock code on the overhead barrier. It was also a common occurrence to find that the overhead barrier padlock had been left unlocked, raising site security issues.

It was also a daily occurrence for HETC staff to have to pick up bags of domestic, decorating rubbish, along with other debris, with a general perception that anything could be left at the site for recycling.

EBC Recycling Banks - Broken glass was also a major problem and whilst HETC staff did clear the area there was still constant broken glass on the site, which migrated into the car park. EBC did not keep the area clear of broken glass. Cllr Derek Pretty asked if contact with EBC had been made to address this.

Cllr John Jupe was concerned on where residents would go if this facility were taken away.

Cllr Cliff Morris felt that these organisations should take more responsibility and that we should not have to bear the costs involved for staff time in clearing the site. One way forward would be to have license agreements with clear accountability and responsibility for maintaining the site and site security. Breaches of this could then be addressed formally.

RESOLVED: Members agreed that the Operations Manager in the first instance was to engage with all the organisations who had recycling bins at this location, explaining the situation, along with costs based on the actual costs involved for staff time in maintaining the cleanliness and safety of the site as a direct result of broken glass and fly-tipping, these costs would need to be borne by the organisations should they wish to retain a recycle bin on site.

Provided that these organisations choose to retain bins at this location,

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the Operations Manager was delegated to liaise with Cllr Cliff Morris in arranging a license agreement to include appropriate fees.

R263 To agree the proposed Terms and Conditions for Car Park and Open Space Hire

Members went through the proposals in the report. It was felt that the request to site a coffee van at Dowds Farm was inappropriate. The car park was small and any parking adjacent to the park would in fact be on highway land. It was also felt that any footfall would be very low.

A request had also been received for the siting of a coffee van at the Norman Rodaway, it was felt that this was more of an ideal location, the car park was larger and footfall due to the football and many users who used this recreation ground and associated car park to walk through to Manor Farm would be greater. It was also felt that a trading time of 7.30am to 3pm was ideal.

Councillors discussed the principles of what would and would not work at sites and were clear that requests for Burger Vans should be refused.

RESOLVED: All agreed that the request for a coffee van at Dowd's Farm was rejected as an unsuitable location. That the request for use of Norman Rodaway was agreed for a 6 month's trial period at a daily charge of £15.00 operating between the hours of 7.30am and 3pm. As members had not been given the draft Terms and Conditions for Car Park and Open Space Hire it was delegated to the Chair of R&A, Cllr Jane Welsh, Town Clerk and Operations Manager to consider and agree these Terms and Conditions. It was to be added to these T&C's that no burger vans would be allowed.

R264 Operations Manager Report

The report had been circulated to all members and give an update on the following:

- Albert Road Cemetery
- Allotments
- Bowling Green
- Conversation Volunteers
- Football and Cricket
- Local Nature Reserve
- Paddling Pool
- Wildflower Meadows
- Open Spaces
- Grazing Fields update
- Community Payback

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The Chair commented that at this time no more Zoom meetings were to be held after the May Elections and that no face-to-face meetings should take place until all restrictions had been lifted on the 21st June. This would affect

both the May and June R&A meetings. Therefore, it was suggested that a site visit walkabout was organised for Wednesday 12th May at 10.30am, the meeting point would be by the Kanes Field gate at the Allotments and move forward from there.

There being no further business to conduct the meeting closed at 8.22pm