

CEMETERY VOLUNTEER ROLE PROFILE

OBJECTIVE: As a cemetery volunteer you will support Hedge End Town Council to maintain a peaceful and tranquil environment at Albert Road Cemetery. This is a new volunteer role for the council and has arisen as a result of an increasing number of people unable to tend their graves as they would like. From the 1 January 2022 as part of the commitment to the environment plastic of any kind will not be permitted in the cemetery.

The Cemetery Volunteer will very much be part of a team committed to ecology whilst meeting the needs of the bereaved and visitors to the cemetery.

LOCATION: Albert Road Cemetery

DIRECTLY RESPONSIBLE TO: Office Manager

ROLE AND RESPONSIBILITIES

- To support a pleasant and peaceful environment with ease of maintenance
- To respect the dignity of this peaceful and tranquil place.
- To greet visitors and provide directions around the grounds.
- To assist the grounds staff in managing the flower beds, pots and planted areas.
- To dispose of objects, materials, plants, wreaths, and flower containers which have died.
- To remove litter from the open space to the bins provided.
- To assist grave remove invasive species such as ivy from walkways & hedgerows.
- To inform the Town Council where they are aware that cemetery regulations are being breached.

PERSONAL ATTRIBUTES

To support you in this volunteering role it would be ideal if you had the following experience and skills but is not essential:

- Experience of gardening
- Ability to empathise with people at a time of bereavement.
- Have a keen interest in conservation
- Have an interest in local history