

## MINUTES OF A MEETING OF THE POLICY & RESOURCES COMMITTEE HELD 6 JULY 2021

**Councillors Present:** Cllr Maggie Allingham, Cllr Sheila Baynes, Cllr Ian Corben, Cllr Jim Mitchell, Cllr Derek Pretty (Chair), Cllr John Shepherd, Cllr Jane Welsh

**In attendance:** Cllr Cynthia Garton, Sarah Schlesinger – Youth Team Leader

**P1038 Apologies:** Cllr Keith House, Cllr Pat Jenkins, Cllr Cliff Morris

**P1039 To consider the Minutes of the meeting held 1 June 2021.**

That the Minutes of the meeting held on 1 June 2021 be signed by the Chairman as a true and correct record.

### Matters Arising

Cllr Pretty spoke to Camilla about the future provision.

**P1040 Correspondence**

Request from a hirer for a reduction in fees whilst hall capacity is limited. Cllrs discussed the options noting that social restrictions will be lifted on 19 July. Capacity in the hall should no longer be an issue as it would be the same as previously. **RESOLVED: That the request be declined on the basis that social distancing restrictions will be lifted.**

Deer Park School request to use Woodhouse Lane Car Park. Cllr Garton was in attendance and outlined more details of the proposal. Some new pavements have been proposed to encourage walking to school, however these won't be in place in time for the opening. The school is encouraging pupils to get to school by other means than cars. The drop off is likely between 8.00-8.30 and 3-3.30pm in the afternoon. Cllr Baynes asked about current usage of the car park. Cllr Corben noted that this would be easy to agree but the concerns are around the current users of the car park and trying to enforce it. Cllr Welsh noted that the car park is well used. Cllr Shepherd noted that ultimately, we won't stop parents using it. He did question how Wildern were going to protect Hilliers. Cllr Pretty noted that the morning was not so much of an issue as the afternoon where the car park would likely be busy. A limited trial period could be offered.

**RESOLVED: To offer the school a six-month trial period although there would be no reserved spaces, if a disproportionate number of complaints are received then this would be reviewed sooner than the 6 months. It was reiterated that this is not to be used as a facility for teacher parking.**

**P1041 Unicorn Counselling**

A copy of the Unicorn Counselling Report was circulated in advance. Cllr Pretty introduced the report and asked for comments. Cllr Ian Corben thanked Sarah for the report and asked for clarity on what the committee is being

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asked for and for what? Sarah confirmed that the counselling could be separated from the drop-in session in the future. Funding for the drop-in is costed within the staff budget, however grant funding is likely available for the counsellor. Cllr Mitchell asked about the contracted hours for the youth worker. Cllr Welsh asked about support during the session. Sarah confirmed that youth workers always work in pairs. Cllr Pretty asked about the need in the area and if this was just for the young people from the FNP as he can't see a justification for the service when there are other sources of information available. Cllr Shepherd felt the service was invaluable especially during covid when Mental Health is at its highest. Cllr Mitchell noted that the project is clearly of value but is this in the remit of the Town Council to be providing. Cllr Pretty noted that we took on the young people remit when the County wanted to close it as the council felt it was important. Cllr Corben asked what the council would be losing out on by not having the counselling. Cllr Pretty asked about other funding sources to fund the counselling element. The relationship with Tadic should be reinforced. **RESOLVED: Cllrs agreed that the project should continued to the end of the financial year whilst the funding is available and other funding could be sought in the meantime for continued counselling support.**

### **P1042 Youth Provision**

A copy of the Youth Provision Report was circulated in advance. Cllr Pretty introduced the report and asked for comments. Cllr Corben felt that the criteria was justifiable and understandable in not opening the remit across the borough. Cllr Mitchell asked if the limiting of numbers factors is the physical space or the personnel. Sarah confirmed that the space is acceptable, but it is more about the young people feeling comfortable. **RESOLVED: To adopt the referrals process. The project can accept referrals from elsewhere, but they must come with funding.**

### **P1043 Website Development**

A copy of the Website Development business proposal was circulated in advance. Cllrs discussed the options available. Cllr Corben asked what the unique visits are per month. Cllr Mitchell noted that having a functional website is acceptable and doesn't necessarily have to be more. **RESOLVED: Agree Option 2 of progressing with the current provider and a new template.**

### **P1044 Brand Management**

A copy of the proposed brand management was circulated in advance. Cllr Shepherd asked how the evolving brand would be communicated back to committee. Cllr Pretty asked the Committee how they felt about re-branding the logo **RESOLVED: Cllrs agreed to adopt the brand management guidelines with a preference for retaining the current logo.**

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**P1045 2000 Centre Stage or Podium**

Cllrs had previously received a report on the stage at the 2000 Centre and proposed options for future use. Cllrs agreed that the hall looked much better without the stage. Cllrs noted that Cllr Craig was happy to support a bid for the project from her HCC Grant. Cllrs discussed what to do with the current stage and it was agreed at this time it should be kept in case anyone wants to hire it with the option to sell it later if it has not been used. **RESOLVED: To submit a bid to Cllr Craig at HCC and on receipt of this purchase the 6 metre portable staging units.**

**P1046 Volunteer Policy**

A draft Volunteer Policy was circulated to the committee for comment. Although this is not a legal requirement it is best practice when managing volunteers. Cllrs were happy with the approach and the draft policy. **RESOLVED: Cllrs agree to adopt the draft policy.**

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There being no further business, the Chair closed the meeting at 20:34 hours.